



## Community Landscape Archaeology Survey Project

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This document is the Safeguarding Policy for Community Landscape Archaeology Survey Project (CLASP). The Society acknowledges the duty of care to safeguard and promote the welfare of children and vulnerable adults and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice.

As agreed by CLASP members at the 2021 AGM membership is available for 16/17 year olds and from time-to-time children and young people may be present on sites or during other activities. In those cases, this policy must be followed.

For the purpose of this policy document the term 'child' will be used to describe all children and young people under the age of 18 years old participating in CLASP activities. Vulnerable adults include people over the age of 18 who have cognitive and/or physical impairments.

The policy recognises that the welfare and interests of children and vulnerable adults are important in all circumstances.

The Policy aims to ensure that all children and vulnerable adults: -

- have a positive experience whilst participating in CLASP activities, projects or events
- are protected from abuse whilst participating in CLASP activities, projects or events.

CLASP acknowledges that some children and vulnerable adults, including disabled or those from ethnic minority communities, can be particularly vulnerable to abuse and accepts the responsibility to take reasonable and appropriate steps to ensure their welfare.

### **Children:**

- Children 16 and under can only attend with their parent or carer who will be responsible for the child's safety and behaviour at all times on and off site, during activity and breaks.
- Children will wear appropriate clothing, including substantial footwear, at all times.
- The adult parent or carer must be a member of CLASP.
- A child under twelve will not enter trenches deeper than 400mm nor less than 1m wide.
- They will be kept well clear of mechanical diggers, mattocking and any other potentially dangerous activity.
- They may participate in other appropriate fieldwork.
- They must be under the direct supervision of their parent or carer at all times.
- CLASP reserves the right to deny children access to a particular activity for safety reasons, at the discretion of the site supervisor or other CLASP officer, whose decision is final.

### **Young People:**

- Young people over 16 and under 18 may only attend with a parent or carer who is also a member.
- Their parent or carer will be responsible for their transport to and from site and for providing the young person with appropriate clothing and shoes.
- CLASP reserves the right to deny a young person access to a particular activity for safety reasons, at the discretion of the site supervisor or other CLASP officer, whose decision is final. This includes mechanical diggers and mattocking.

**Trustees:** Dave Hayward MBE (Chair), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Jim Aveling, Marcus Lewis, Salma Pervez, Chris Mawby.

**Organising Committee:** Rob Close OBE (Chair), Jim Aveling (Secretary), Julia Johns (Membership Secretary).

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