

CLASP

Community Landscape Archaeology Survey Project

Registered Charity number 1111667

Sixteenth Annual Report

Year ending - 31st March 2020

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Chairman's Report

A year has passed since I reported, seemingly from the crest of a wave, that we had achieved our gaol of obtaining and establishing the objective of a permanent home, including an archive store. Since then we have been faced by the news from our landlords that, for business reasons, they needed to sale with vacant possession the farm on which it is sited. After negotiations, led by the Chair of Organising Committee Rob Close, we have agreed a lease, providing us with security of tenure until 31st March 2021 at least. In addition Rob obtained an agreement that we would be paid £2500 by our landlords to cover costs of resiting our premises. I must therefore give my thanks to Rob for volunteering to undertake this task.

To manage the search for a new site we have created a small sub-group that has been pursuing various leads for new premises. At an early stage one location in Rugby was identified which whilst probably ideal as a building, would present severe logistical problems for our a significant proportion of our members owing to a return journey from our present site of over thirty miles. At the time of writing we are currently looking at two sites in Nether Heyford where we would share the site with other village organisations. This concept of sharing a site would, I am sure, enhance our image as a community group. The membership will be appraised of the latest situation at the AGM.

Covid has meant that decisions were made to cancel our fieldwork for the season, this was to protect our members from the virus, a decision that I consider was correct considering the demographic profile of our members. More so perhaps with the rapid increase in cases as I write this message. With archaeology it is unlikely if it will spoil with an additional year in the soil! Hopefully this year will enable further research to be undertaken into our vast artefact archive and into wider academic thought and research into matters relevant to our projects.

From a personal perspective as a family we have maintained a policy of isolation owing to our age and other matters, we continue with that policy. This has made it difficult to perform my role as Chair of Trustees in a full and effective manner. I have on several occasions in recent weeks considered my position to permit another to take the role who would be in a better position to carry it out, I will continually monitor my position. I must also remind members that, as I stated at the last elections in 2018, I will not stand again at the next elections in 2021.

My last appeal is for all members to stick with us through these difficult times, renew your membership for the next year, become involved with what ever activities are possible, including self-generated research.

I hope you all take care over the winter months which will probably be difficult for all of us.

Dave Hayward MBE Chair of Trustees.

CLASP Annual Financial Report

This year 19/20 the financial account has been checked and agreed by retired Chartered Accountant

Mr Norman Dunkley 78 Furnace Lane Nether Heyford

Treasurers Point 2019/2020

5 May 2020

- Concerning Archaeology Digs please note this year re portable toilets we were able to get cheaper, but the digger cost £500 so the total digs cost was £646.09.

 This was for two digs and assuming there were for 20 persons at each the cost per person would be approx £16.
- Note also we were able to get our insurance cheaper this year at £363.99. Assuming we have 76 members the cost person is approx £4.60
- 3 Once again membership fees do not cover just those two items.
- This year as there were so many entries on the account that for this Annual Report I have condensed entries for Course Fees, Membership Donations, Other Donations and the Field Centre Club to single entries. This last item is our lottery which because of lockdown we have not yet been able to draw. So whilst this entry is £1280 we are only able to keep half that money as the other half will be given in Prize money.
- 5 Harpole Heritage has donated £500 towards the cost of the Field Centre so a transfer of monies has been made.
- So total income for this year was £9379.81 less payment of £6312.00 less £640 for Prize money meaning we had a total usable income £2607.87.

CLASP Treasurer's Report AGM 2019/20

As usual I have tried to make the Accounts summary self explanatory.

Community Landscape Archaeology Survey Project

Receipts & Payments Account for Year Ending 31 March 2020

Receipts		Totals	Payments .		Totals
110001010					
B/f from 31.03.19 Bank	11,465.84				
Banked not on Statement	110.00				
Pd not on Statement	-406.00				
Cash in Hand	31.92 11.201.76	11201 76	Insurance	363.99	
	11.201.70	11201.70	llisurance	303.33	
Harpole Parish Council **	0.00		Harpole spend	0.00	
History Societies	25.00		Magnetometer expenses	172.54	
Other Donations	290.33		Website & Leaflets	201.71	
Membership Donations	765.08		Committee Room Hire	72.50	
			Affiliation Fees	60.50	
Income from AGM	146.45		AGM Costs	35.00	
Marketing Funds/Leaflets	164.60		Marketing Funds/Leaflets	0.00	
Office Equipment	29.20		Office Equipment	646.09	
Ex Whitehall	218.71				
Archaeology Dig Toilet x 2	200.00		Archaology Dig	699.57	
Archaeology course	210.00		Archaeology Course	14.00	
Field Cntre	2,288.43		Field Centre move	965.21	
Gift Aid	743.84		Field Centre Rent	1,833.33	
Field Centre Club	1,320.00		Field Centre Club	40.00	
Waitrose/ Char Aid Fo'tion	400.00		Repayment	100.00	
S Northabts/CBA	1,875.00		Finds Processing	927.56	
Incidentals	703.17		Incidentals		
Total Receipts	9.379.81	9369.81	Total Payments	6.132.00	6,132.00
			Bank Statement	14,532.01	
			Cash in Hand	22.07	
			Banked not on Statement	300.00	
			Paid not yet on Statement	-404.51	14449.57
		20.581.57			20581.57
2	Gross Cumulati	ve Funds			

At the year end then, the Harpole balance **	£1,312.28
Barby Hill Arch'logy Project **	£378.90
Roman Research Trust	£2,500.00
Lottery Heritage Fund	£1,129.13
Money raised by ourselves	£6,811.04
GPS	£287.29
Marketing Funds **	£750.83
Money raised for Field Centre Club	£1.280.00
Thus usable funds	£14.449.47

CLASP

CAPITAL ITEMS 2019/20

Items of No Residual Value

Donated item	Total Station Theodolite	25 yrs old		nrv
Donated item	Resistivity RM16	25 yrs old		nrv
Donated item	Level	25 yrs old		nrv
Donated item	Tripods	25 yrs old		nrv
		_		
			Purchase Price	
Purchased			₹	
09.03.07	Projector		598.88	nrv
10.03.07	Computer		399.15	nrv
28.02.07	PA System		85.10	nrv
10.09.14	GPS		249.95	nrv
	W 000 (V)			V-h 40/20
	Items Still of Value			Value 19/20
			<u>£</u>	£
28.01.11	Magnetometer	10% Dep p.a.	7,576.00	2,709.90
11.11.15	Container	10% Dep p.a.	1,990.00	1,160.55
01.03.17	Global Mapper	10% Dep p.a.	526.67	345.50
30.03.17	Laptop	20% Dep p.a.	828.00	379.00
				4,594.95

							Community Landscape Surve	ev Project 2018/2019	Char	rity 11116	67							
							31/03/2020											
Income			A 4-5	Field		Roman	Payments				Archive Field	Austria	LP-LP		017 0			Affiliation
		Total	Arch'y Day		Harpole PC	Research				Total	Materials Sentre Cl	Lut Day i	rings Geophys rocessing Survey	Leaflets Expe	inses Costs Roo	m Hire Marketing	Other	Eces
bif Bank Statement Bamked not on statement Caeh in hand Paid not on statement		11,465.84 110.00 31.92 -406.00																
Harpole Heritage								Harpole Heritage Donation for Field Centre		500.00							500.00	
	0.00								500.00									
Lattery Heritage Fund								Lottery Heritage Fund										
	0.00																	
Barby Hill Project								Barby Hill Project	0.00									
	0.00																	
	2,42								0.00									
Roman Research								Roman Research										
	0.00								0.00									
Norton Heritage	0.00								0.05									
	0.00								0.00									
							31/03/2020											

me		New Creation	Field		Course	Mem'ship		Payments						LP-LP							
	Total	Farm	Centre Club	Harpole PC	Eees	Donation Donation	Other	Marketing	Total	Archive Materials Con	Field Fie		Finds C	Seophys		dam'es etc.		Committee Room Hire Marke	ver ou	Harpole	Affiliat
Transfer ex Harpole, £500		500.00							1.2341	THE COLUMN TWO IS NOT	100 2000 200	me 21	ULUSSII IZ	- Carriage	Legiles :	Anna Literatur	Posts	NACOULTHIS MAINS	ting Other	margole	Ees
Ordinacy								Ordinary													
Donations re CBA Day csh	18.15						18.15	CBA South Midlanda	9.50												9
Anon donation re Field Centre	500.00	500.00						R Close re Library Removals	230.00			0.00									
								R Close re library removals & lock	42.50			2.50									
Woodland Trust A Standish donation	500.00							A Standish carpet tape	5.00			5.00									
A Standish donation Sale CLASP leaflets at Fete	5.00 29.60							Course Refreshments 29.60 Council for British Archaeology	14.00										14.	10	
Sale of CLASP leaflets re talk S Young	29.00							20.00 Northants Heritage Forum	41.00 35.00												41
Northampton Borough Council	100.00							20.00 Northants Heritage Forum	35.00												35
Smile Amazon Donation	5.00						5.00	T Saxby cloth	42.80												
A Evans in lieu of cash £100	0.00						0.00	House of Goodness rent	833.33			3.33							42.	10	
Sale of T shirt ex Gina & Geoff	10.00	10.00						D Hayward display/ website	286.93		0.	3.33			177.73		109.20				
Sale of brochues on Course	15.00							15.00 D Hayward re lems Field Centre	13.43			3.43			177.10		108.20				
C Knight	10.00							10.00 Portalgo receipt? csh	72.00			0.10							72.	in	
Milton Keynes Heritage Assoc	122.80						122.80	B & M boxes csh	22.45										22.		
F Kay Sold leaflets at Borough Hill	25.50							25.50 Hobbycraft modelling tools csh	9.00										9.		
S & H Young re Disco	600.00	600.00						7												-	
D Hayward re tiems New Creation farm	13.43							Toilet Rolls no receipt csh	1.50										t:	0	
Sale of T shirts ex Gina & Geoff cash	40.00							Amazon Battery charging re surveyes	10.87					10.87							
Sale of T Shirts ex Gina & Geoff cash	20.00							JB Sales Survey Equip cash	43.20					43.20							
Whitehall Dig Fees	280.00						280.00	Insite toilet hire	72.00										72.	10	
Harpole Heritage	25.00			25.00				James Hawtin digger	500.00										500.	0	
Milton Keynes Hertiage Assoc	29.20						29.20	R Close re artefacts removal	320.00										320.	0	
CJ Evans in lieu of cash £100								Challis cabinet removal	240.00										240.	10	
R I Earp re toilet hire	10.00						10.00	Amazon/Gina Brown cash	40.00				40.00								
A H Evans in lieu of cash £100								S Young paper & turps cash	11.38				11.38								
Monites from toilet hire contributions Towcester Youth Coffee House Project	200.00 715.60						200.00	S Young re D Attwell comp rprs cash	29.50								29.50				
Donations HS2 Talk 25 9 19	33.70						215.80	G Biddle re plaans cash House of Goodness rent	89.55 500.00		_	00 00					89.56				
Rec'd ex W'hall petty csh 218.71	218.71						218.71	S Young re D Attwell comp cash	8.79		54	0.00									
CJ Evans/AH Evans both in lieu of cash £200	210.71						210.71	T Kesten	31.35								8.79				
AGM Auction	30.00						30.00	F Kay	96,46			1.47	24.99								
AGM Refreshments	39.45						39.45	Harpole Bowls Club	35.00			1.47	24.99					35.00			
AGM Raffle	77.00						77.00	D Hayward re Domain	23.98						23.98			35.00			
AGM Sae of leaflets	12.50							12.50 Bartington Insruments 2543	138.00						20.00	138.00					
CJ Evans in lieu of cash £100								S Young re-imburse TowcterY Club	100.00							100.00			100	n	
A H Evans inlieu of cash £70								Nether Heyford Baptist Church	37.50										100.		
Sale of CLASP brochures cash	14.00							14.00 S Young Rat poison re Field Centre	7.99												
Wattrose Ltd	200.00						200.00	D Attwell Printer/domain etc	226.21								226.21				
HMRC	743.84						743.84	Milton Keynes Heritage Assoc	10.00												10.
Charities Aid Foundation	200.00						200.00	F Kay re natteries Magnoyometer	34.54							34.54					
Amazon Europe	9.82						9.82	D Attwell re computers via SY cash	97.75								97.75				
South Northants	875.00						875.00	M McIntosh Gloves/Paper	40.52				37.57				2.95				
CBA	1,000.00						1.000.00	R Ryder & Co	825.00				825.00								
S Young talk	38.00						38.00	South Northants Council/License	40.00		40.00										
Cash re Upholstery ex M Moss Amazon Smile	50.00						50.00	House of Goodness	500.00		51	00.00									
Amezon omile	8.10						8.10	Wessex Insurance Services	363,99										363.	19	
						765.08															
				Plus Other Do	nations	240.33		5.755.00													
								5,700.00													
6,844.40		2,788.43		25.00	210.0	0 995.41	4,404.37	126.60	6,132.00	0.00	2,11	6.73	938.92	54.07	201.71	172.54	563.95	35.00	0.00 1,757.	4 0.00	
Less Harpole transfer		2,283.43																			6,015.
					9,869.8	1		Bank Statement	14,532.01												
Other Donation	240.33							Banked not on Statement BACS													
Just Memebership Donations	765.08							Banked not on Statement	300.00												
Field Centre Club Course fees	1,320.00							Paid not on Statement	-404.51												
Course rees	210.00							On BACS Cash in Hand													
									22.07								This Yea				

Community Landscape Archaeology Project Accounts up to 2019/2020 Charity No. 1111667

31/03/2020

Income							Payments				
		Grand Total [To Date	Arch'y Day	<u>This</u> Harpole PC	Year Other Donations] Ordinary	_		This Year	Grand Total To Date	<u>Balance</u>
To 31.03.20	Harpole Heritage	11,100.00					To 31.03.20	Harpole Heritage	500.00	9,787.72	1,312.28
31.03.20	Heritage LotteryFund LP/LP	24,281.00					31.03.20	Lottery Heritage Fund LP/LP		23,151.87	1,129.13
31.03.20	Roman Research Trust	6,000.00					31.03.20	Roman Research Trust		3,500.00	2,500.00
31.03.20	Barby Hill Arch Project	608.90					31.03.20	Barby Hill Arch Project		230.00	378.90
31.03.20	Ordinary Magnotometer GPS Marketing	36,026.51 4,425.00 1,000.00 5,293.32			3,933.98	3,961.23 164.60	31.03.20	Ordinary Magnotometer GPS Marketing	5,919.46 172.54	32,686.26 953.81 712.71 4,542.79	3,340.25 3,471.19 287.29 750.53
31.03.20	Field Centre Club	1,320.00				1,320.00			40.00	40.00	1,280.00
		90,054.73	0.00	0.00	3,933.98	5,445.83		,	6,632.00	75,605.16	14,449.57
	Transfer from Harpole Adjustments to	31/03/2020				500.00		* Includes £500 transfer			90,054.73

Community Landscape Archaeology Project Accounts up to 2019/2020 Charity No. 1111667

31/03/2020

Income							Payments				
		Grand Total [To Date	Arch'y Day	This	Year Other Donations	l Ordinary			This Year	<u>Grand</u> <u>Total</u> <u>To Date</u>	Balance
To 31.03.20	Harpole Heritage	11,100.00					To 31.03.20	Harpole Heritage	500.00	9,787.72	1,312.28
31.03.20	Heritage LotteryFund LP/LP	24,281.00					31.03.20	Lottery Heritage Fund LP/LP		23,151.87	1,129.13
31.03.20	Roman Research Trust	6,000.00					31.03.20	Roman Research Trust		3,500.00	2,500.00
31.03.20	Barby Hill Arch Project	608.90					31.03.20	Barby Hill Arch Project		230.00	378.90
31.03.20	Ordinary	46,744.83			3,933.98	4,125.83	31.03.20	Ordinary	6,092.00	38,895.57	7,849.26
31.03.20	Field Centre Club	1,320.00				1,320.00			40.00	40.00	1,280.00
		90,054.73	0.00	0.00	3,933.98	5,445.83			6,632.00	75,605.16	14,449.57
											90,054.73

Adjustments to 31/03/2020

													31/03/2020
Income			New	Field	Course		History	Other	M'ship			Mag'meter	
04.04.196	Funds from last year £700.00 for New Creation	Total	Creation	Centre Club	Fees	Harpole PC	Societies	Donations	Donation	M'tking	Other	Profit	£
04.04.180	Pullus Holli last year E. Co. Su in New Creator												
10.04.18	Bank Statement	11,465.84											11,465.84
10.04.18	Banked not yet on statement	110.00											110.00 -406.00
10.04.18	Paid not on statement	-406.00											31.92
10.04.18 07.04.19	Cash in hand Brochure donations re CBA meeting - Bugbrooke csh	31.92 18.15									18.15		18.15
18.04.19	Trans from Harpole funds	10.15	500.00								10.10		0.00
18.05.19	Donation to New Creation home anon donor	500.00	500.00										500.00
20.05.19	Woodland Trust	500.00	500.00										500.00
21.05.19	A Standish csh	5.00	5.00										5.00
09.06.19	Sale of CLASP leaflet packs at Fete csh	29.60								29.60			29.60
10.06.19	Sale of CLASP leaflet pack at talk by S Young csh	20.00								20.00			20.00
31.05.19	Northampton Borough Council	100.00	100.00										100.00
11.06.19	Smile Amazon donation	5.00									5.00		5.00
10.07.19	A Evans cheque in lieu of cash £100	10.00	40.00										10.00
10.07.19	Sale of T shirt ex Gina & Geoff cash Sale of brochures on course cash	15.00	10.00							15.00			15.00
10.07.19 16.07.19	C Knight	10.00								10.00			10.00
20.07.19	Milton Keynes Heritage Assoc	122.80									122.80		122.80
03.08.19	F Kay Leaflets sold at Borough Hill	25.50								25.50			25.50
26.07.19	S & H Young re Disco	600.00	600.00										600.00
08.08.19	Sale of T shirts ex Gina & Geoff cash	40.00	40.00										40.00
08.08.19	D Hayward no charge for farm ittems	13.43	13.43										13.43
12.08.19	Sale of T Shirts ex gina & Geoff cash	20.00	20.00										20.00
12.08.19	Whitehall Digger Fees	280.00									280.00		280.00
14.08.19	Harpole Heritage	25.00					25.00						25.00
14.08.19	C J Evans in lieu of cash £100										20.00		29.20
29.08.19	Milton Keynes Heritage Assoc	29.20									29.20		29.20
07.09.19	A H Evens in lieu of cash £100	10.00									10.00		10.00
09.09.19 04.09.19	R I Earp re toilet hire Monies from toilet hire contributions	200.00									200.00		200.00
14.09.19	Towcester Youth Coffee House Project	715.60	500.00								215.60		715.60
25.09.19	Donations from HS2 Talk 25.09.19	33.70	500.00								33.70		33.70
16.09.19	Received ex Whall petty cash 218.71	218.71									218.71		218.71
10.10.19	C J Evans in lieu of cash/A H Evans lieu of cash £200												0.00
10.10.19	AGM Auction	30.00									30.00		30.00
10.10.19	AGM refreshments	39.45									39.45		39.45
10.10.19	AGM Raffle	77.00									77.00		77.00
10.10.19	AGM Sale of leaflets	12.50								12.50			12.50
28.10.19	CJ Evans inlieu of cash £100												0.00
04.11.19	A H Evans in lieu of cash £70									14.00			0.00 14,00
04.11.19	Sale of CLASP brochures cash	14.00 743.84								14.00	743.84		743.84
18.11.19 18.11.19	HMRC Gift Aid Waitrose Ltd	200.00									200.00		200.00
01.11.19	Charities Aid Foundation	200.00									200.00		200.00
18.11.19	Amazon Europe	9.82									9.82		9.82
29.11.19	South Northants	875.00									875.00		875.00
30.11.19	CBA	1,000.00									1,000.00		1,000.00
05.01.20	S Young talk	38.00								38.00			38.00
29.01.20	Cash re upholstery ex M Moss	50.00						50.00					50.00
15.02.20	Amazon Smile	8.10									8.10		8.10
								*/					2422
	Other Donations	240.33						240.33	705 05				240.33 765.08
	Just membership donations	765.08		4 222 55					765.08				700.08
	Field Cente Club 22 x £60	1,320.00		1,320.00	210,00								
	Course Fees 21 x £10	210.00			210.00								
		20,581.57	2,788.43	1,320.00	210.00	0.00	25.00	290.33	765.08	164.60	4,316.37	0.00 9,879.81	19,051.57
	Less Harpole transfer		2,288.43									9,379.81	
	Less naipule transfer		2,230.43									-,	

														31103/2020
Payments			100			LP-LP	141-1-11-11			D#	Attitution		Hamala	
			New		Finds	Geophys		-	Committee		Affiliation		Harpole	3
		Total	Creation	Centre Club	Processing	Survey	Lealiets	Expense	Room Hire	Equipment Marketing	rees	Other		<u> </u>
1804.19	CBA South Midlands	9.50									9.50			9.50
08.05.19	R Close prt pay re Library removals	230.00	230.00											230.00
		42.50	42.50											42.50
12.05.19	R Close prt pay re Library removals+lock	5.00	5.00											5.00
21.05.19	A Standish carpet tape	14.00	5.00									14.00		14.00
10.07.19	Refreshments for Course	41.00									41.00			41.00
16.07.19	Council for British Archaeology	35.00									35.00			35.00
16.07.19	Northants Heritage Forum									42.80	00.00			42.80
16.07.19	T Saxby re cloth	42.80	200.00							42.00				833.33
16.07.19	House of Goodness Rent CFC	833.33	833.33				177.73			109.20				286.93
16.07.19	D Hayward display/website	286.93					111.13			109.20				13.43
08.08.19	D Hayward items re New Creation farm	13.43	13.43									72.00		72.00
12.08.19	Portaloo receipt? csh	72.00										22,45		22.45
12.08.19	B& M boxes csh	22.45										9.00		9.00
12.08.19	Hobbycraft Plastic modelling tools csh	9.00										1.50		1.50
12.08.19	Toilet Rolls no receipt csh	1.50										1.50		10.87
12.08.19	Amazon Battery charging for survey csh	10.87				10.87				04.00				31.35
12.08.19	Tony Kesten re printer inks	31.35								31.35				43.20
14.08.19	JB Sales Survey Equip cash	43.20				43.20						F00 00		500.00
05.09.19	James Hawtin Digger	500.00										500.00		72.00
06.09.19	Portaloo no receipt ?	72.00										72.00		
10.09.19	R Close re artefact removal	320.00										320.00		320.00
11.09.19	Challis container removal	240.00										240.00		240.00
25.09.19	Amazon/Gina Brown cash	40.00			40.00									40.00
03.09.19	S Young re paper + turps cash	11.35			11.36									11.36
03.09.19	S Young re D Attwell computer reprs csh	29.50								29.50				29.50
02.10.19	G Biddle re plans cash	89.55								89.55				89.55
08.10.19	House of Goodness	500.00	500.00											500.00
09.10.19	S Young re D Arrwell computer	8.79								8.79				8.79
09.10.19	F Kay	96.46	71.47		24.99									96.46
09.10.19	Harpole Bowls Club	35.00							35.00					35.00
14.10.19	D Havward Domain renewal	23.98					23.98							23.98
21.10.19	Bartington Intruments Ltd 2543	138.00						138.00						138.00
29.10.19	S Youngr re-imburse re Towc'ter Y Clucsh	100.00										100.00		100.00
07.11.19	Nether Heyford Baptiist Church	37.50							37.50					37.50
13.11.19	S Young re Rat poison at Field Centre csh	7.99								7.99				7.99
05 12 19	D Attwell Printer/ domain etc	226.21								226.21				226.21
31.12.19	M K Heritage Assoc	10.00									10.00			10.00
28.01.20	F Kay batteies Magnotometer csh	34.54						34.54						34.54
30.01.20	D Attwell re computers via SY csh	97.75								97.75				97.75
25.02.20	M McIntosh Glove/Paper	40.52			37.57					2.95				40.52
14.02.20	R Ryder & Co	825.00			825.00									825.00
11.02.20	South Northants Council/License	40.00		40.00										40.00
14.02.20	House of Goodness	500.00	500.00	40.00										500.00
	Wessexinsurance Services	363.99	300.00									363.99		363,99
26.02.20	vyessexinsurance Services	303.99												

	6,132.00	2,195.73	938.92	54.07	201.71	172.54	72.50	646.09	0.00	95.50 1,714.94	0.00	6,132.00
* Latest Bank Statement	14,532.01											
 Banked not yet on Statement BACS 												
Banked not yet on Statement	300.00											
* Paid Not on Statement	-404.51					This Year						
* Cash in Hand	22.07		Actual funds 14	,449.57		Profit/Loss		3	3,237.81			
	20,581.57											