



Community
Landscape
Archaeology
Survey
Project

CLASP

Community Landscape Archaeology Survey Project

Registered Charity number 1111667

Sixteenth Annual Report

Year ending - 31st March 2020

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Chairman's Report

A year has passed since I reported, seemingly from the crest of a wave, that we had achieved our goal of obtaining and establishing the objective of a permanent home, including an archive store. Since then we have been faced by the news from our landlords that, for business reasons, they needed to sale with vacant possession the farm on which it is sited. After negotiations, led by the Chair of Organising Committee Rob Close, we have agreed a lease, providing us with security of tenure until 31st March 2021 at least. In addition Rob obtained an agreement that we would be paid £2500 by our landlords to cover costs of resiting our premises. I must therefore give my thanks to Rob for volunteering to undertake this task.

To manage the search for a new site we have created a small sub-group that has been pursuing various leads for new premises. At an early stage one location in Rugby was identified which whilst probably ideal as a building, would present severe logistical problems for our a significant proportion of our members owing to a return journey from our present site of over thirty miles. At the time of writing we are currently looking at two sites in Nether Heyford where we would share the site with other village organisations. This concept of sharing a site would, I am sure, enhance our image as a community group. The membership will be appraised of the latest situation at the AGM.

Covid has meant that decisions were made to cancel our fieldwork for the season, this was to protect our members from the virus, a decision that I consider was correct considering the demographic profile of our members. More so perhaps with the rapid increase in cases as I write this message. With archaeology it is unlikely if it will spoil with an additional year in the soil! Hopefully this year will enable further research to be undertaken into our vast artefact archive and into wider academic thought and research into matters relevant to our projects.

From a personal perspective as a family we have maintained a policy of isolation owing to our age and other matters, we continue with that policy. This has made it difficult to perform my role as Chair of Trustees in a full and effective manner. I have on several occasions in recent weeks considered my position to permit another to take the role who would be in a better position to carry it out, I will continually monitor my position. I must also remind members that, as I stated at the last elections in 2018, I will not stand again at the next elections in 2021.

My last appeal is for all members to stick with us through these difficult times, renew your membership for the next year, become involved with what ever activities are possible, including self-generated research.

I hope you all take care over the winter months which will probably be difficult for all of us.

Dave Hayward MBE
Chair of Trustees.

CLASP Annual Financial Report

This year 19/20 the financial account has been checked and agreed by retired Chartered Accountant

Mr Norman Dunkley
78 Furnace Lane
Nether Heyford

Treasurers Point 2019/2020

5 May 2020

- 1 Concerning Archaeology Digs please note this year re portable toilets we were able to get cheaper, but the digger cost £500 so the total digs cost was £646.09. This was for two digs and assuming there were for 20 persons at each the cost per person would be approx £16.
- 2 Note also we were able to get our insurance cheaper this year at £363.99. Assuming we have 76 members the cost person is approx £4.60
- 3 Once again membership fees do not cover just those two items.
- 4 This year as there were so many entries on the account that for this Annual Report I have condensed entries for Course Fees, Membership Donations, Other Donations and the Field Centre Club to single entries. This last item is our lottery which because of lockdown we have not yet been able to draw. So whilst this entry is £1280 we are only able to keep half that money as the other half will be given in Prize money.
- 5 Harpole Heritage has donated £500 towards the cost of the Field Centre so a transfer of monies has been made.
- 6 So total income for this year was £9379.81 less payment of £6312.00 less £640 for Prize money meaning we had a total usable income £2607.87.

CLASP Treasurer's Report AGM 2019/20

As usual I have tried to make the Accounts summary self explanatory.

Community Landscape Archaeology Survey Project

Receipts & Payments Account for Year Ending 31 March 2020

<u>Receipts</u>		<u>Totals</u>	<u>Payments</u>		<u>Totals</u>
B/f from 31.03.19 Bank	11,465.84				
Banked not on Statement	110.00				
Pd not on Statement	-406.00				
Cash in Hand	31.92				
	<u>11,201.76</u>	11201.76	Insurance	363.99	
Harpole Parish Council **	0.00		Harpole spend	0.00	
History Societies	25.00		Magnetometer expenses	172.54	
Other Donations	290.33		Website & Leaflets	201.71	
Membership Donations	765.08		Committee Room Hire	72.50	
			Affiliation Fees	60.50	
Income from AGM	146.45		AGM Costs	35.00	
Marketing Funds/Leaflets	164.60		Marketing Funds/Leaflets	0.00	
Office Equipment	29.20		Office Equipment	646.09	
Ex Whitehall	218.71				
Archaeology Dig Toilet x 2	200.00		Archaeology Dig	699.57	
Archaeology course	210.00		Archaeology Course	14.00	
Field Centre	2,288.43		Field Centre move	965.21	
Gift Aid	743.84		Field Centre Rent	1,833.33	
Field Centre Club	1,320.00		Field Centre Club	40.00	
Waitrose/ Char Aid Fo'tion	400.00		Repayment	100.00	
S Northabts/CBA	1,875.00		Finds Processing	927.56	
Incidentals	703.17		Incidentals		
Total Receipts	<u>9,379.81</u>	9369.81	Total Payments	<u>6,132.00</u>	6,132.00
			Bank Statement	14,532.01	
			Cash in Hand	22.07	
			Banked not on Statement	300.00	
			Paid not yet on Statement	<u>-404.51</u>	14449.57
		<u>20,581.57</u>			<u>20581.57</u>

Gross Cumulative Funds

At the year end then, the Harpole balance **	£1,312.28
Barby Hill Arch'logy Project **	£378.90
Roman Research Trust	£2,500.00
Lottery Heritage Fund	£1,129.13
Money raised by ourselves	£6,811.04
GPS	£287.29
Marketing Funds **	£750.83
Money raised for Field Centre Club	<u>£1,280.00</u>
Thus usable funds	<u>£14,449.47</u>

CLASP

CAPITAL ITEMS 2019/20

Items of No Residual Value

Donated item	Total Station Theodolite	25 yrs old	nrv
Donated item	Resistivity RM16	25 yrs old	nrv
Donated item	Level	25 yrs old	nrv
Donated item	Tripods	25 yrs old	nrv

Purchase Price

Purchased

		<u>£</u>	
09.03.07	Projector	598.88	nrv
10.03.07	Computer	399.15	nrv
28.02.07	PA System	85.10	nrv
10.09.14	GPS	249.95	nrv

Items Still of Value

Value 19/20

			<u>£</u>	<u>£</u>
28.01.11	Magnetometer	10% Dep p.a.	7,576.00	2,709.90
11.11.15	Container	10% Dep p.a.	1,990.00	1,160.55
01.03.17	Global Mapper	10% Dep p.a.	526.67	345.50
30.03.17	Laptop	20% Dep p.a.	828.00	379.00
				<u>4,594.95</u>

Community Landscape Survey Project - 2018/2019 - Charity 1111667

31/03/2020

Income						Payments																
	Total	Archy Day	Field Centre Club	Harpole FC	Roman Research	Total	Archive Materials	Field Centre Club	Archy Day	Finds Processing	LP/LP Survey	Geophys	Website/ Leaflets	Travel Expenses	Office Costs	Committee Room Hire	Marketing	Other	Harpole	Affiliation Fees		
b/f Bank Statement	11,465.84																					
Banked not on statement	110.00																					
Cash in hand	31.92																					
Paid not on statement	-406.00																					
Harpole Heritage						Harpole Heritage																
						Donation for Field Centre	500.00												500.00			
	0.00																					500.00
Lobley Heritage Fund						Lobley Heritage Fund																
	0.00																					
Barby Hill Project						Barby Hill Project																
	0.00																					
Roman Research						Roman Research																
	0.00																					
Norton Heritage																						
	0.00																					

31/03/2020

Income	Payments								LP-LP												Affiliation	
	Total	New Creation Farm	Field Centre Club	Harpole PC	Course Fees	Mem/ship Donation	Other	Marketing	Total	Archive Materials	Field Centre Club	Field Centre	Find Processing	Geophys Survey	Website Leads	Magroder	Office Costs	Committee Room Hire	Marketing	Other	Harpole	Fees
Transfer ex Harpole £500		500.00																				
Ordinary																						
Donations re CBA Day cash	18.15					18.15			9.50													9.50
Anon donation re Field Centre	500.00	500.00							230.00			230.00										
Woodland Trust	500.00	500.00							42.50			42.50										
A Standish donation	5.00	5.00							5.00			5.00										
Sale CLASP leaflets at Fete	29.60							29.60	41.00													41.00
Sale of CLASP leaflets re talk S Young	20.00							20.00	35.00													35.00
Northampton Borough Council	100.00	100.00																				
Smile Amazon Donation	5.00						5.00		42.80											42.80		
A Evans in lieu of cash £100	10.00								833.33			833.33										
Sale of T shirt ex Gina & Geoff	15.00	10.00							286.93						177.73		109.20					
Sale of brochures on Course	10.00							15.00	13.43			13.43										
C Knight	10.00							10.00	72.00													72.00
Milton Keynes Heritage Assoc	122.80					122.80			22.45													22.45
F Kay Sold leaflets at Borough Hill	25.50							25.50	9.00													9.00
S & H Young re Cliso	600.00	600.00																				
D Hayward re items New Creation farm	13.43	13.43							1.50													1.50
Sale of T shirts ex Gina & Geoff cash	40.00	40.00							10.87					10.87								
Sale of T Shirts ex Gina & Geoff cash	20.00	20.00							43.20					43.20								
Whitshill Dig Fees	280.00					280.00			72.00													72.00
Harpole Heritage	25.00			25.00					500.00													500.00
Milton Keynes Heritage Assoc	28.20					29.20			320.00													320.00
CJ Evans in lieu of cash £100									240.00													240.00
R I Carp re toilet hire	10.00					10.00			40.00					40.00								
A H Evans in lieu of cash £100									11.38					11.38								
Monies from toilet hire contributions	200.00					200.00			29.50								20.50					
Towcester Youth Coffee House Project	715.60	500.00				215.60			89.55								89.55					
Donations H&S Talk 25-9-19	33.70					33.70			500.00					500.00								
Rec'd ex WHall petty cash 218.71	218.71					218.71			8.79								8.79					
CJ Evans/AH Evans both in lieu of cash £200									51.35													
AGM Auction	30.00					30.00			98.48													
AGM Refreshments	39.45					39.45			35.00													
AGM Raffle	77.00					77.00			23.98													
AGM Sale of leaflets	12.50						12.50		138.00													
CJ Evans in lieu of cash £100									100.00													
A H Evans in lieu of cash £70									37.50													
Sale of CLASP brochures cash	14.00							14.00	7.99													
Waitrose Ltd	200.00					200.00			229.21								226.21					
HMRC	743.84					743.84			10.00													
Charities Aid Foundation	200.00					200.00			34.54								34.54					10.00
Amazon Europe	8.82					8.82			97.75													
South Northants	875.00					875.00			40.52					37.57								
CBA	1,000.00					1,000.00			825.00					825.00								
S Young talk	38.00					38.00			40.00			40.00										
Cash re Upholstery ex M Moss	60.00					60.00			500.00					500.00								
Amazon Smile	8.10					8.10			363.99													363.99
						765.08																
						240.33			5,755.00													
	6,944.40	2,788.43	1,320.00	25.00	210.00	995.41	4,404.37	126.80	6,132.00	0.00		2,166.73	938.92	54.07	201.71	172.54	563.95	35.00	0.00	1,757.74	0.00	95.50
Less Harpole transfer		2,283.43																				6,015.16
						9,899.81			14,532.01													
Other Donation	240.33																					
Just Memorabilia Donations	765.08								300.00													
Field Centre Club	1,320.00								-404.51													
Course fees	210.00																					
Adjustments to 31/03/2020	20,581.57								20,581.57					Usable funds	14,448.57		This Year Profit/Loss		3,237.81			

Community Landscape Archaeology Project Accounts up to 2019/2020 Charity No. 1111667

31/03/2020

Income

Payments

		<u>Grand Total To Date</u>	<u>Arch'y Day</u>	<u>This Year Harpole PC</u>	<u>Other Donations</u>	<u>Ordinary</u>			<u>This Year</u>	<u>Grand Total To Date</u>	<u>Balance</u>
To							To				
31.03.20	Harpole Heritage	11,100.00					31.03.20	Harpole Heritage	500.00	9,787.72	1,312.28
31.03.20	Heritage Lottery Fund LP/LP	24,281.00					31.03.20	Lottery Heritage Fund LP/LP		23,151.87	1,129.13
31.03.20	Roman Research Trust	6,000.00					31.03.20	Roman Research Trust		3,500.00	2,500.00
31.03.20	Barby Hill Arch Project	608.90					31.03.20	Barby Hill Arch Project		230.00	378.90
31.03.20	Ordinary	36,026.51			3,933.98	3,961.23	31.03.20	Ordinary	5,919.46	32,686.26	3,340.25
	Magnetometer	4,425.00						Magnetometer	172.54	953.81	3,471.19
	GPS	1,000.00						GPS		712.71	287.29
	Marketing	5,293.32				164.60		Marketing		4,542.79	750.53
31.03.20	Field Centre Club	1,320.00				1,320.00			40.00	40.00	1,280.00
		90,054.73	0.00	0.00	3,933.98	5,445.83		*	6,632.00	75,605.16	14,449.57
	Transfer from Harpole Adjustments to 31/03/2020					500.00		* Includes £500 transfer			90,054.73

Community Landscape Archaeology Project Accounts up to 2019/2020 Charity No. 1111667

31/03/2020

Income

Payments

		<u>Grand</u>						<u>Grand</u>		
		<u>Total</u>	<u>[</u>	<u>_____</u>	<u>This</u>	<u>Year</u>	<u>]</u>	<u>Total</u>		
		<u>To Date</u>	<u>Arch'y</u>	<u>_____</u>	<u>Harpole PC</u>	<u>Other</u>	<u>Ordinary</u>	<u>To Date</u>	<u>This Year</u>	<u>Balance</u>
			<u>Day</u>			<u>Donations</u>				
To								To		
31.03.20	Harpole Heritage	11,100.00						31.03.20	Harpole Heritage	500.00 9,787.72 1,312.28
31.03.20	Heritage Lottery Fund LP/LP	24,281.00						31.03.20	Lottery Heritage Fund LP/LP	23,151.87 1,129.13
31.03.20	Roman Research Trust	6,000.00						31.03.20	Roman Research Trust	3,500.00 2,500.00
31.03.20	Barby Hill Arch Project	608.90						31.03.20	Barby Hill Arch Project	230.00 378.90
31.03.20	Ordinary	46,744.83				3,933.98	4,125.83	31.03.20	Ordinary	6,092.00 38,895.57 7,849.26
31.03.20	Field Centre Club	1,320.00					1,320.00		40.00	40.00 1,280.00
		90,054.73	0.00	0.00		3,933.98	5,445.83		6,632.00	75,605.16 14,449.57
										90,054.73
Adjustments to		31/03/2020								

Expenditure			New	Field	Course	History	Other	Mship			Mag/meter			
			Total	Creation	Centre Club	Fees	Harpole PC	Societies	Donations	Donation	M/king	Other	Profit	£
04.04.196	Funds from last year	£700.00 for New Creation												
10.04.18	Bank Statement		11,465.84											11,465.84
10.04.18	Banked not yet on statement		110.00											110.00
10.04.18	Paid not on statement		-408.00											-408.00
10.04.18	Cash in hand		31.92											31.92
07.04.19	Brochure donations re CBA meeting - Bugbrooke cash		18.15									18.15		18.15
18.04.19	Trans from Harpole funds			500.00										0.00
18.05.19	Donation to New Creation home anon donor		500.00	500.00										500.00
20.05.19	Woodland Trust		500.00	500.00										500.00
21.05.19	A Standish cash		5.00	5.00										5.00
09.06.19	Sale of CLASP leaflet packs at Fete cash		29.60								29.60			29.60
10.06.19	Sale of CLASP leaflet pack at talk by S Young cash		20.00								20.00			20.00
31.05.19	Northampton Borough Council		100.00	100.00										100.00
11.06.19	Smile Amazon donation		5.00									5.00		5.00
10.07.19	A Evans cheque in lieu of cash £100													0.00
10.07.19	Sale of T shirt ex Gina & Geoff cash		10.00	10.00										10.00
10.07.19	Sale of brochures on course cash		15.00								15.00			15.00
16.07.19	C Knight		10.00								10.00			10.00
20.07.19	Milton Keynes Heritage Assoc		122.80									122.80		122.80
03.08.19	F Kay Leaflets sold at Borough Hill		25.50								25.50			25.50
26.07.19	S & H Young re Disco		600.00	600.00										600.00
08.08.19	Sale of T shirts ex Gina & Geoff cash		40.00	40.00										40.00
08.08.19	D Hayward no charge for farm items		13.43	13.43										13.43
12.08.19	Sale of T Shirts ex gina & Geoff cash		20.00	20.00										20.00
12.08.19	Whitetail Digger Fees		280.00									280.00		280.00
14.08.19	Harpole Heritage		25.00					25.00						25.00
14.08.19	C J Evans in lieu of cash £100													0.00
29.08.19	Milton Keynes Heritage Assoc		29.20									29.20		29.20
07.09.19	A H Evans in lieu of cash £100													0.00
08.09.19	R I Earp re toilet hire		10.00								10.00			10.00
04.09.19	Monies from toilet hire contributions		200.00								200.00			200.00
14.09.19	Towcester Youth Coffee House Project		715.60	500.00							215.60			715.60
25.09.19	Donations from HS2 Talk 25.09.19		33.70								33.70			33.70
16.09.19	Received ex W Hall petty cash 218.71		218.71									218.71		218.71
10.10.19	C J Evans in lieu of cash/A H Evans lieu of cash £200													0.00
10.10.19	AGM Auction		30.00								30.00			30.00
10.10.19	AGM refreshments		39.45								39.45			39.45
10.10.19	AGM Raffle		77.00								77.00			77.00
10.10.19	AGM Sale of leaflets		12.50								12.50			12.50
28.10.19														

