



**Community  
Landscape  
Archaeology  
Survey  
Project**

**Minutes of the CLASP Organising Committee  
26<sup>th</sup> November 2018**

1. **Attendance:** R. Close (Chair), G. Boreham (Towcester and District LHS), A. Evans (Trustee and Treasurer), D. Hayward (Chairman of Trustees), J. Johns (Membership Secretary and Weedon Bec HS), F. Kay (Weedon Bec HS), A. Kent (Bugbrooke HS), A. Kesten (Trustee and Individual Members' Representative), C. Mawby (Trustee), S. Pervez (Trustee), T. Saxby (Observing), J. Smith (Harpole Heritage Group), S. Young (Trustee and Archaeological Director).
2. **Apologies:** J. Aveling (Secretary and Blisworth Heritage Society), N. Garnett [Whitehall Roman Villa], Sandra Deacon (Project Communication to members), M. Lewis [Trustee].
3. **Introductions:** The Chairman welcomed Chris Mawby, a newly elected Trustee, and Trevor Saxby, who has agreed to take the minutes of the Trustees meeting. Everyone introduced themselves.
4. **Minutes of the September meeting:** These were approved subject to 2018 being added after September at the end of item 5.
5. **Matters arising:**
  - RC has produced a draft article on Barby for Hindsight journal. One suggestion was made. DH thanked RC for doing the article and stressed the importance of making contributions to Hindsight. He confirmed he will, before year end, submit a synopsis of CLASP activities.
  - DH will in due course discuss a possible archaeology day with MOLA and Cotswold.
  - SY has still to produce the project report for Barn Close.
  - Agreed that the Trustees should consider funding initiatives for the current cost of storing our physical artefacts and the cost of the excavation projects.
  - DH will circulate a paper relating to Northants Standards for Archaeology.
6. **2019 projects:** SY's initial thinking is that the two main projects will be the Anglo Saxon cemetery and test pits at Manshead (Bannaventa). DH mentioned that CLASP has a watching brief at Everdon and in 2019 we might be asked to look at the archaeological mitigation of possible woodland management activities. RC mentioned a possible role for CLASP in excavation work in the churchyard at Barby. FK mentioned that Guilsborough raised the possibility of a geophysical survey over a 16 hectare site. All proposals would be evaluated at the Feb 2019 meeting. It was confirmed that CLASP has agreed policies as to what projects should be taken on and for charging.
7. **Membership:** Member numbers are down to 48 but JJ will send out a reminder to those who have not renewed. One person has resigned because of the charging policy for the excavations. It was confirmed that no issues have been raised relating to GDPR.
8. **Public meeting following the AGM:** Thank you to the speakers, those bringing artefacts for displays, the team at Harpole and all those helping on the night. There had been insufficient time for questions. In 2019 we will test having two meetings. The AGM will be held in October, with internal speakers only. SY will have an extended session but other CLASP members can have slots. Separately, there will be in 2019 a memorial lecture in honour of Gren Hatton with external speakers. DH will bring proposals to the Feb 2019 meeting.
9. **Digital archive:** RC mentioned that there were now 67000 files in the Archive. RC/FK/SY/DH have agreed actions to accelerate the capture of other files and also to produce for the Archive an interim report and full data set for the project at Thrupp and a full data set for Bransons Lane.
10. **MK History weekend on 15-16 June.** TK proposed CLASP participation. It was agreed we would support and TK would issue a request for help on the website.
11. **Case study:** This to be produced for Bransons Lane. Potential to present to Towcester LHS.
12. Meeting dates for 2019 (at 10am in Nether Heyford) will be 4/2, 8/4, 1/7, 16/9 and 18/11.

Trustees: Dave Hayward (Chair), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Tony Kesten, Marcus Lewis, Jim Aveling, Salma Pervez, Chris Mawby

**Organising Committee:** Rob Close (Chair), Jim Aveling (Secretary), Julia Johns (Membership Secretary)