



Community Landscape Archaeology Survey Project

Minutes of the Clasp Organizing Committee 26th June 2017

1. Attendance: R. Close [Chair and Barby Hill Project], J. Aveling [Trustee, Secretary and Blisworth Heritage Society], G. Boreham [Towcester and District Local History Society], S. Deacon [Trustee and Secretary of the Trustees], A. Evans [Trustee and Treasurer], F. Kay [Weedon Bec History Society], A. Kesten [Trustee and Independent Members' Representative], J. Smith [Harpole Heritage Group], S. Young [Trustee and Archaeological Director].
2. Apologies were received from N. Garnett [Whitehall Roman Villa Project], G. Hatton [Trustee and Barby Hill Project] D. Hayward [Chairman and Trustee], J. Johns [Membership Secretary].
3. The minutes of the meeting on 24th April were approved.
4. Matters arising:
 - i.] JA has supplied Roy Friendship-Taylor with details of the AGM.
 - ii.] RC will check with DH the status of the sponsorship list to be placed on the website. Letterhead to be amended consistent with this.
 - iii.] First aid: S. Atherton will be the lead at the two summer excavations. It was not known if NG had yet attended the first aid course that he had identified.
 - iv.] Dollman Farm display is on hold.
 - v.] Our policy with regard to the publication of reports is now on our website.
4. SY commented on the recent excavations of the moat/ditch at Thrupp and the investigation of the building of unknown history and use. We still not have a firm understanding of the history of the site and further work may take place. Very recent geophysical investigation in Six Acre field has revealed a road heading in the direction of Welton. The pond next to the building is on the course of this road and must be post medieval in date.
5. Good progress has been made in completing reports for publication. Tiffield and Whilton Lodge Geophysics reports have been published and Norton Lodge is almost complete, Great Shorney is on hold pending Historic England permission for Bannaventa East survey completion. The Branson's Lane report is to be finalised in the next week or so by SY, SD and Tony Harrison. The report on Barn Close at Harpole is in progress.
6. The meeting discussed the provision of portable toilets on this summer's digs. It was agreed that members should contribute £3 a head towards the cost, this for administrative convenience being the same whether members attend for say just one day only for every day. We will discuss again at the next meeting of this Committee.
7. DH has circulated the research proposal for the investigation of the eastern defences of Romano-British Bannaventa. This was agreed. It was decided that dogs on site must be kept on leads. Finds officers on site were proposed as Colin Evans or Sarah Atherton. SY will investigate whether Tony Harrison would act as Project Director. It was agreed that everyone on site should wear a name tag and that start of day morning briefing of the day's operations would be useful. F. Kay will be responsible for health and safety.
8. SY confirmed that during the first two weeks of August digging would take place at Bannaventa and also at Thrupp. Field walking at Barn Close and excavation on the cemetery site at Nether Heyford would depend upon the timing of crop lifting.

9. The schedule on roles and responsibilities was discussed. It was noted that there were key roles where we needed to obtain cover, namely Webmaster, Finds Officers and Newsletter Editor. **Committee members were asked to consider who might be interested in helping in these roles and be ready to discuss the situation at the next meeting.**
10. The update on the Atlas of Hillforts of Britain and Ireland was deferred due to Dave Hayward's accident.
11. TK reported on CLASP's involvement in MK50 and showed pictures of our exhibition and some of the mosaics produced by children visiting our exhibit. He stated that we had a good number of visitors despite signage to our area of the park not being good. It was felt that our display was very good (with particular thanks to Gren Hatton). TK thanked the CLASP members that assisted with the exhibit. It was identified that we need membership leaflets at hand that enable those interested to fill in their details.
12. Our next meeting is at Norton on Monday 18th September 2017.

Trustees: Dave Hayward (Chair), Sandra Deacon (Secretary), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Grenville Hatton, Tony Kesten, Marcus Lewis, Jim Aveling
Organising Committee: Rob Close (Chair), Jim Aveling (Secretary), Julia Johns (Membership Secretary)

CLASP is grateful for support from:

