



**Community
Landscape
Archaeology
Survey
Project**

Minutes of the Clasp Trustees September 2017

1. Attendance: D. Hayward, S. Young, T. Kesten, J. Aveling, R. Close
2. Apologies: S. Deacon, A. Evans, M. Lewis
3. It was suggested and agreed that CLASP should purchase a Garret Orange detector. Proposed by SY and seconded by TK.
4. Monies belonging to Harpole Parish Council [and held by CLASP via Harpole Heritage Group for purely Harpole purposes] shall be returned to Harpole Parish Council in the event of CLASP's demise. A letter of formal undertaking would be sent to Harpole Parish Council.
5. Northamptonshire Community Foundation requires CLASP to have a sign which displays their logo. DH is to produce this. A further requirement is the production of a report on the Anglo-Saxon dig by next April.

6. Colin Evans has agreed to perform the limited area survey of Everdon Stubbs for the Woodland Trust. CLASP will receive a small remuneration.
7. DH had written to the local press seeking a base for CLASP. The sole response was the suggestion of a barn in Dodford. However, contact with the owner has not yet happened. RC has had a positive offer to store our container at Barby.
8. It was felt that we needed to reconvene the Archiving Group and to decide its future. DH is to lead on this.
9. We need to improve our internal communications. This is a task for the Organising Committee.
10. Our house style templates need to be revisited.
11. Training. DH said he would approach Neil Turner, who is a trainer, and ask his advice on this.
12. CLASP's future strategies will be on the agenda for the next meeting.
13. Date of next meeting. Monday 11th December 2017.

Trustees: Dave Hayward (Chair), Sandra Deacon (Secretary), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Tony Kesten, Marcus Lewis, Jim Aveling

Organising Committee: Rob Close (Chair), Jim Aveling (Secretary), Julia Johns (Membership Secretary)

CLASP is grateful for support from:



Local Heritage *initiative*

ROMAN RESEARCH TRUST



MKHA