



## **Community Landscape Archaeology Survey Project**

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**Minutes of a meeting of the Trustees of CLASP held at the Baptist Church Rooms Nether Heyford on 20<sup>th</sup> April at 3.30pm.**

**Present:-** Dave Hayward, Stephen Young, Tony Kesten, Angela Evans, Sandra Deacon

**Apologies:-** Alan Watson, Gren Hatton.

**Minutes:-** The minutes of the previous meeting were read and amended in section 8.3 to read S.U.E. the Old Rugby Radio Station. They were then approved unanimously.

**Matters Arising:-**

1. TK asked the trustees to address his proposal in section 6 . They agreed that he should look through each document first to note any grammatical or spelling errors, and bring them to the attention of the trustees.

Following on from this SY agreed to send SD the Geophysics report that he had completed on Boddington to see if she was able to put it into the correct Housestyle and then send to TK for reading as above.

2. Section 4.6 SY feels we need an OK from Nick Adams before the Whitehall Flyer is put into the local Nether Heyford paper (The Prattler), and will talk to him about this next time he is at the farm. The chairman of the PC already a flyer, given to him by Colin Evans.

**4. Treasurers Report:-** The latest balance sheet is attached.

1. DH proposed a limit of £50 for unauthorised spending, that is to say urgent spending between meetings, it was formerly £20. The trustees agreed .

2. DH reported that he had received a letter from the CBA asking for donations to fund their work, as their government funding had been withdrawn. They asked us to commit to £200 per annum for 5 years. After some discussion the Trustees decided that although their work is very important and should be supported, this is an amount to which we could not possibly commit. DH will write to them along these lines and advise that if in future our situation changes, we may be able to make a one-off donation. DH will send a copy of his letter to SD for circulation to the members in case any of them would like to make an individual donation.

3. AE reported that the lady who has been auditing our accounts is no longer able to continue. RC volunteered to take on the job.

**5. Strategy Document Progress Reviews:-** Carried forward to the next meeting

**6. Managing the website:-** DH Reported that Rick Whyte has agreed to work with Jeremy and take over the management of the website. DH will thank him and suggest that he might like to join the trustees, although he appreciates that as a self employed person it may not be possible.

**7. NCC Proposed Budget Cuts:-** Carried forward

**8. Any Other Business:-**

1. Format of the Annual Report and the Summer edition of the newsletter:- The content of the newsletter had already been discussed at the OC meeting. DH proposed that the formal part of the

Annual Report remain the same and the rest would be a more colloquial document from the member organisations, thus combining the two. The trustees all agreed.

2. DH reported that Gren Hatton had volunteered to pay for the display boards that were agreed at a previous meeting.

At 5pm two of the trustees had had to leave so there was no longer a quorum, and the meeting had to be closed. The rest of the agenda will be carried forward to the next agenda.