



Community Landscape Archaeology Survey Project

Minutes of the Organising Committee 6th June 2016

1. Welcome and apologies

1.1 Attendance: R. Close [Chair and Barby Hill Archaeological Project], J. Aveling [Secretary and Blisworth Heritage Society], S. Deacon [Trustee and Secretary of the Trustees], A. Evans [Trustee and Treasurer], D. Hayward [Chair of the Trustees and Co-opted Member for Research], J. Johns [Membership Secretary and Weedon Bec HS], A. Kent [Bugbrooke HS], A. Kesten [Trustee and Individual Members' Representative], J. Smith [Harpole Heritage Group], A. Standish [NARC], B. Wiggins [NNPAST], S. Young [Archaeological Director].

1.2 Apologies: G. Boreham [Towcester DLHS], N. Garnett [Whitehall Roman Villa Project]

2. The minutes of the meeting on 14th March 2016 were approved.

3. Matters arising not otherwise on the agenda (numbers as per previous agenda)

4.1 JA believes MK Library has been added to the library rota for displays but the boards have not yet been displayed. SY said that he needed to ensure that the boards had the agreed material displayed. He also mentioned that now libraries have to raise monies there is the prospect of CLASP being charged to exhibit.

4.2 Alan Standish has agreed to speak at the AGM. DH agreed to do the publicity for the AGM. Jennifer Smith and members of Harpole Heritage Group will provide the refreshments at the AGM.

4.3 RC has contacted Tiffield, Flore and Brington Societies about participation at the Committee. Steve Jowers of Tiffield has said he will attend if he can. Keith Anderson of Flore has indicated that it is difficult to find someone who can attend. There has been no response from Brington.

6. RC has placed the paper on the Retention and Archiving of artefacts on the website.

4. Archaeology Day on 23rd July: DH provided an overview of the day and reported that over 100 people had booked so far. He is to contact local radio and the "Davenry Express" to publicise the event. A reception / member recruitment desk at the entrance to the Icon Centre will be manned from 8.45am by Julia Johns and Jennifer Smith. Sandra Deacon [in the morning] and Tony Kesten will be able to assist them. Cotswold Archaeology, MOLA and Piddington will have displays in the corridor by the entrance to the auditorium. Archaeo Press will have a table in the auditorium and will give CLASP a percentage of their takings or £50. RC and JA will be at the Centre for 8am to help set up the displays. In the auditorium disabled persons and dignitaries will be seated in reserved spaces on the level area. The raised seating will not be allocated. Name badges will be worn by helpers. DH will, nearer the event, send an email to all attendees which 1). gives precise directions as the postcode gives misleading information; 2). informs everyone about parking alternatives; 3). enquires whether the attendee has a disability; and 4). asks whether they want to have a lunch pack.

5. Digital Archiving: SY explained that initial focus is on agreeing a standardised method of saving and storing information. The ad hoc group looking at this is meeting next on 22nd June at Norton Church.

6. Towcester Funding Fair: DH reported that this was a useful day. A list of 147 potential funders has been obtained by Tony Kesten. Angela Evans, Sandra Deacon and RC will Tony assist in going through the list.

7. Communication with members: The Chairman's list was approved, with the addition to this being display boards, talks by society members and the archive of press briefings. At the next meeting we will discuss how to use these channels more effectively. It was noted that the next Newsletter is to appear at the end of August.

8. Summer projects: Excavations are proposed at Whitehall and Thrupp in the last two weeks of August and the first two of September, depending on the weather and the crops. Sandra Deacon will notify members.

9. The venue for the next COC meeting will be Norton Church at 10am on 19th September.

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Secretary CLASP Organising Committee.

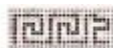
Trustees: Dave Hayward (Chair), Sandra Deacon (Secretary), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Grenville Hatton, Tony Kesten

Organising Committee: Rob Close (Chair), Jim Aveling (Secretary), Julia Johns (Membership Secretary)

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