



Community Landscape Archaeology Survey Project

Minutes of the Organising Committee 19th September 2016

1. Attendance

1.1 R. Close [Chair and Barby Hill Archaeological Project], J. Aveling [Secretary and Blisworth Heritage Society], G. Boreham [Towcester and District Local History Society], S. Deacon [Trustee and Secretary of the Trustees], G. Hatton [Trustee and Barby Hill Project], D. Hayward [Chair of the Trustees and Co-opted Member for Research], J. Johns [Membership Secretary and Weedon Bec History Society], A. Kesten [Trustee and Individual Members' Representative], J. Smith [Harpole Heritage Group], B. Wiggins [NNPAST], S. Young [Archaeological Director].

2. Apologies: A. Evans (Trustee and Treasurer), N. Garnett [Whitehall Roman Villa Project], G. Kent [Bugbrooke Historical Society], A. Standish [NARC]

3. The minutes of the meeting on 6th June 2016 were approved.

4. The summer excavation projects: The conclusions from the two projects were not reviewed as SY will present on these at the AGM. It was agreed that the Committee should take more ownership of future projects so as to ease the workload on the Archaeological Director. At the November meeting the Committee would consider a checklist of things that need to be in place for each project including health and safety requirements, briefings for new members, risk assessment and amenities. In early 2017 the Archaeological Director, with support from the Research Director, would submit the research proposals to the Committee for review and the assignment of roles. Action: Sandra Deacon would circulate the Committee with the risk assessments applied at Whitehall ahead of discussion at the November meeting.

5. CLASP Archaeology Day was agreed to have been very successful and the Committee Chairman thanked Dave Hayward for his sterling work in driving this. As a further event is being considered for 2017, there was a brainstorm on possible improvements, which included the need for an effective air-conditioner and projector, receiving presentations in advance and loading them on to the equipment, the length and number of presentations, the effectiveness of the lapel microphones, more physical artefacts for viewing and to review how we might use the occasion to attract more new members. Dave Hayward announced that we had broken even on the day, that the dvd of the event is almost completed and will be unveiled at the AGM. Cotswold Archaeology are still engaged upon the written record of the Day.

6. Planning for the AGM. Alan Standish will be the first speaker and there will be interval of 20 minutes, followed by S. Young's concluding talk. The dvd of the Archaeology Day will play during the interval. The raffle will be £1 per ticket and the draw will take place in time for results to be available for the interval in order to save time.

7. Review of Communication vehicles: this item was postponed to the November meeting

8. Proposed projects. CLASP has been invited to 1) conduct a survey of Northampton Castle and 2) excavate a confined site in Towcester, just outside the walls of Lactodurum, but well within the modern town. The Archaeological Director will assess the feasibility of both. One concern is that the second would add to the reports to be written. It was agreed that we needed to find persons who could help with the report writing. RC and TK both expressed an interest.

9. Milton Keynes Archaeology Day is on 12th November and T. Kesten would welcome some help with this.

10. Sponsors or recognition. It was agreed that our website should have a full list of bodies who are our sponsors and that there should be a catch-all statement on our papers. DH will follow up.

11. Next meeting will be 21st November 2016

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Secretary CLASP Organising Committee.

Trustees: Dave Hayward (Chair), Sandra Deacon (Secretary), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Grenville Hatton, Tony Kesten, Alan Watson

Organising Committee: Rob Close (Chair), Jim Aveling (Secretary), Julia Johns (Membership Secretary)

CLASP is grateful for support from:

