

CLASP

Community Landscape & Archaeology Survey Project

www.claspweb.org.uk

Please reply to Norman Garnett, The Secretary, Organising Committee, CLASP,
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Minutes of the Organising Committee

Monday 18th April 2011

1. **Attendance**

2. Angela Adams (Friends of Daventry Museums), David Adams (Daventry Local History Group), Revd. Francis Rodriguez (Northampton Portable Antiquities Search Team), Dave Darby (Northampton Artefact Recovery Club), Georgina Boreham (Towcester District History Society), Julia Johns (Weedon Bec History Society), Alan Kent (Bugbrooke History Society), Dave Derby (Northamptonshire Artefact Recovery Team), Jem Russell Brown (History of Tiffield Society), Georgina Boreham (Towcester District Local History Society), Jennifer Smith (Harpole Heritage Group), Tony Kesten (Individual Members Representative), Angela Evans (Treasurer), Stephen Young (Archaeological Director), Jeremy Cooper (Chairman), David Hayward (Organising Committee, Research), Norman Garnett (Minutes Secretary).

3. **Apologies** Steve Jowers.

4.

5. **Welcome** The Committee welcomed Tony Kesten as Individual members Representative and Norman Garnett as Whitehall Representative.

6. Norman Garnett was appointed as Secretary and Dave Hayward as Research and Project Co-ordinator.

7.

8. The modified role of the Secretary was explained to the Committee. Dave Hayward indicated that he would continue on the Committee with a research role, dealing with project specifications, research and planning.

9.

10. **Minutes of the Meeting:** The Minutes of the Meeting of the 14th February 2011 were accepted. It was noted Angela & David Adams appeared not to have received a copy.

11.

12. **Matters Arising**

13. 6.1 Metal Detecting Standards. Still on-going. The Archaeological Director mentioned that these were still not finalised and were being dealt with through the Trustees.

14. 6.2 Publicity for Donors. On-going.
1. Georgina Boreham indicated that there was to be a "Festival of Archaeology" at Towcester Town Hall on 31st July. CLASP are to provide a display items.

1. **Society Technical Matters**

- 1 **Blisworth.** Nothing to add
- 2 **Brington.** Stephen Young mentioned recent sad loss of Dr. Stephen Mattingley.
- 3 **Bugbrooke.** Indicated that the sales of "History of Bugbrooke" went well, some copies are still available.
 1. Dave Hayward mentioned that he had spoken to the landowner on the south side of Stowe Hill (aka Tramway Hill) & had received permission to undertake geophysical & metal detection surveys of that area. (A comment by Pretty in the 1849 edition of Wetton's Guide to Northampton had indicated findings of skeletons purportedly of African origin in this area when Watling Street was being realigned)
- 4 **Daventry History Society.** Nothing to add.
- 5 **Friends of Daventry Museums.** Angela Adams asked that the title of "Daventry Museum" within the Committee notes be altered to that of "Friends of Daventry Museums" to avoid misinterpretation.
- 6 **Flore.** Nothing to add.
- 7 **Friends of Alderton Manor.** No representation at this meeting.
- 8 **Harpole.** Cost of repair to the roof of artefact storage building was mentioned. Possibility of the continuation of the Harpole "dig" was mentioned.
- 9 **NARC.** British Museum to provide speaker, Sam Moorehead, at Flore Holiday Inn on 17th June.
- 10 **NNPAST.** Revd. Francis Rodriguez indicated that it had not been possible to undertake a/ny further investigation at Bannaventa due to crop growth.
- 11 **Spratton.** There seemed to be some doubt whether Spratton intended to become part of CLASP. Stephen Young is to keep in touch with them.
- 12 **Tiffield.** Jem Russell Brown indicated that Tiffield had purchased . a voice recorder to be used in recording a personal history archive. Steve Jowers is custodian. It was indicated that this equipment could be made available to others within CLASP.
- 13 **Towcester.** A submission is to be made to the Lottery Fund for funding for training, this could take 6 - 8 weeks.

14 Weedon. Noting to add.

15 Whitehall. Stephen Young has applied for funding (£2,550) from the Roman Reserch Trust for research on & recording of the recent timber finds at the Whitehall site. As part of this, drawings are to be prepared of the timbers for recording purposes. (Note: Since date of meeting it has been confirmed that this is to occur over the Easter weekend)

1. Stephen Young indicated that there is now to be a shift towards an emphasis on recording of data including digitalisation of data. Training is currently on-going on this.

2. The Whitehall annual meeting is to occur on 16th May at 7.30pm. in the Heyford Village Hall. Other groups are welcome to participate.

1. Financial matters

2. **8.1 Treasurer's Report.** Angela Evans indicated that the audit papers had been prepared.

1. A cheque had been raised for hire of the JCB but the invoice had not yet been received.

2. Accounts up to 2011/2012 were presented & accepted.

3. The possible increase of of Group & Individual memberships was discussed & will be referred to the Trustees.

4. It was mentioned by Dave Hayward that the "hiring out" of the magnetometer & training in it's use may generate an income.

5. Discussion occurred regarding other methods of fund-raising.

6.

1. **8.2 Applications for expenditure.** £61.50 was sought to pay for repairs to the roof of the artefact store. It was mentioned by Jennifer Smith that it may be feasible to split this cost with other groups & a 50/50 split was agreed.

1. It was mentioned that this storage facility may not exist by September 2011 due to the sale of the property.

2.

9. Projects & Research

9.1 **Landscapes of Governance.** Dave Hayward was thanked for his research work into the 9 - "Hundreds". The research work was continuing & reports will be presented.

1. **9.2 Local People - Local Past.** Stephen Young has applied for funding from the Heritage Lottery Fund for the funding of Phase III of the Local People - Local Past project.

2.

3. **10. External Events.** A discussion took place regarding CLASP involvement at the Nether Heyford Fete on 11th. June. This may provide a source of new members, donations etc. "Volunteers" may be required. It was proposed that the Whitehall project be presented with CLASP.

4.

5. **11. Trustee Matters.**

1. **11.1** It was indicated that Sandra Deacon is to be Librarian & that cataloguing of documents etc. had occurred. It is understood that there are still some issues to be resolved.

2. **11.2** Stephen Young indicated that the artefact storage facility may be lost in September of this year with the pending sale of the farm. Alternative storage is still being sought. It was mentioned that local Councils could be contacted to see if there are any suitable vacant premises. Dave Hayward & Tony Kesten offered to assist with enquiries.

3. **11.3** Item 6d of the Minutes of the Trustees Meeting of 16th March 2011 was queried. Stephen Young indicated that he was happy for other groups to use the CLASP logo. Jeremy Cooper suggested that the logo could be amended to denote other group usage & suggested that the Trustees formulate procedures to "control" usage.

6.

7. **12. Planning Issues**

1. **12.1** Dave Hayward has had discussion with Daventry District Council & they have confirmed that the "Waterspace" report will be forwarded to CLASP.

1. Tony Kesten referred to Listed Buildings "stewardship" through local history groups.

2.

1. **13. AGM** To occur on 12th Sept. at 19.15.

2. **13.1** Angela Evans mentioned

that the required application form to the Harpole Bowling Club for the use of the hall had not been received.

£50.00 deposit is required.

3. 13.2 Laurie Coleman is to speak on the archaeology at DIRFT.

4. 13.2 The second speaker, may not be able to attend, however he is willing

to provide audio/visual presentation. Some concerns over this were

expressed. It was suggested that, as an alternative, a presentation of the magnetometer & recorded findings could be used as a substitute.

Alan Kent volunteered to undertake this.

14 Geophysical Survey.

14.1 Training - This is now under-way for the initial stages. It was proposed to provide a correct procedures statement to include H&S issues.

14.2 Procedures - It was agreed that the Trustees view & approve useage parameters. These procedures will be reviewed to ensure legal compliance. It was confirmed that other groups have expressed interest in receiving training.

15 **Amendment to Date of July Meeting** This has now been agreed to take place on Tuesday, 28th June.

1. **16** **Rose of the Shires Project**. This was removed from the Agenda.

17 **Any Other Business** Angela Evans requested a listing of potential venues in the area for events, & a possible list of speakers who could address meetings on subjects which were relevant to CLASP current interests. Dave Hayward indicated that he could investigate the speaker aspect. Venue costings should be in the region of £50.

18 **Date of Next Meeting** To be Tuesday 28th June 2011.

1.

Executive Committee: Alan Watson (Chair), Sandra Deacon (Secretary), Angela Evans (Treasurer), Stephen Young (Archaeology Director), Nick Adams, Jeremy Calderwood, Tony Kesten

Organising Committee: Jeremy Cooper (Acting Chair), Norman Garnett (Minute Secretary), Julia Johns (Membership Secretary)

CLASP is grateful for support from:
