



CLASP

Community Landscape & Archaeology Survey Project

Please reply to D.F. Hayward MBE, The Secretary, Organising Committee, CLASP.
29, Winston Close, Nether Heyford, Northampton NN7 3JX

Organising Committee

Minutes of Meeting

8th July 2008

Whitehall Roman Villa

Nether Heyford

1. **Attendance** Sue Brown (Daventry Local History Group), Jeremy Cooper (Co-opted), Brian Culling (Flore Heritage Society and Whitehall Villa Project) Angela Evans (Treasurer - Trustee), David Hayward (Co-opted)-Secretary Organising Committee), Julia Johns (Weedon Bec History Society), Jennifer Smith (Harpole Heritage Group), Stephen Young (Archaeological Director - Trustee)
2. **Apologies** Georgina Boreham (Towcester District History Society), Alan Dent (Individual Members Representative), Brian Ives (Norton Northampton Portable Antiquities Search Team), Alan Kent (Bugbrooke History Society), Andrew Shaw (Brington History Society),
3. **Minutes of Last Meeting - 9th June 2008**
These were accepted as a true record of the meeting.
4. **Matters Arising - Digitised Maps**
It was **agreed** that these would be progressed initially between the Secretary, Archaeological Director and Mr. Dent. The Archaeological Director stated that he hoped others would become involved with inputting onto these maps.

Archaeological Director
Secretary
5. **Marsh Archaeology Awards**
The Chair stated that he was hoping to complete the inclusion of a copy of this certificate onto the display boards as soon as possible

Chair
6. **WNDC**
 - 6.1 **Danetre Village - Appeal**

The Secretary reported that he had made a written submission to this Appeal that he understands will be heard in January 2009. It is not yet clear if we will also be able to make an oral submission.

6.2 Sandy Lane- Harpole

The Secretary reported that he had spoken to the Northamptonshire County Council Archaeological Advisor, Dan Windward. He had assured CLASP that archaeological mitigation measures had been included in the planning decision. The Committee was informed that the Secretary would monitor this development when it moved forward

7. Technical Work in Progress

7.1 The Old Rectory, Weedon

The Archaeological Director stated that he would liaise with Mrs Johns to organise some work at this location.

Archaeological Director

Mrs Johns

7.2 Harpole - Barn Close

Mrs Smith stated that it was hoped to organise a small excavation at this site on the 2nd, 3rd and 4th September. She stated that she would organise publicity in the Newsletter. It can also be publicised by way of the CLASP Mailing Group.

Mrs Smith

7.3 Bannaventa

The Archaeological Director stated that the Roman Research Trust was to be utilised on further geophysical work at this site. He also stated that he need to speak to Mr. Wareing-Russell regarding further fieldwork on his land.

Archaeological Director

8. AGM

8.1 Panel Membership

The Chair has now been confirmed as Dr Mike Heyworth MBE the Director of the CBA. Other members will be Paul Quinn from WNDC, possibly with a colleague, Glyn Coppack from English Heritage and Stephen Young, our Archaeological Director. The Secretary undertook to liaise with Mike Heyworth re his personal arrangements.

Secretary

8.2 Publicity

The Secretary stated that as he was still getting the final confirmations regarding participants he had as yet been unable to progress the poster with the Chair, hopefully this would be

finalised during the next two weeks. Appropriate press releases will also be distributed during the time leading up to the meeting.

Secretary

8.3 General Administrative Arrangements

Mrs Smith circulated a list of roles and volunteers to fill these duties. She was thanked for this and stated that she would ensure that this was updated as required. The Secretary undertook to ascertain whether the Steve Ashby, the Small Finds Liaison Officer was attending.

**Mrs Smith
Secretary**

8.4 Pre Meeting Display

The Secretary reported that he had arranged with the General Manager of the Leisure Centre for a small, one table, display with the display boards to be held in the entrance area to the Centre in the week prior to the meeting. Final details will be given at the next meeting to enable set up to take place. The Treasurer intimated that she might be able to arrange delivery in the absence of the Secretary, again this would be confirmed at the next meeting

Secretary

9. Annual Report

The Secretary reminded all members of the need to submit outstanding contributions to the Secretary of Trustees as soon as possible,

10. Daventry Local History Group

It was **agreed** that the Secretary would attend this groups meeting on the 19th November to give a presentation on the work of CLASP

Secretary

11. Treasurers Matters

The Treasurer reported that £500 had been received from Harpole towards further work in that parish, the Committee expressed its thanks for this donation. The Secretary requested that the Committee recommend to the Trustees that they authorise purchase of a label-printing machine at a cost of approximately £25. This was required for use on context labels etc. The Committee **agreed** to this recommendation.

Treasurer

12. CBA Education Officer Visit

The Secretary notified the meeting that had been approached by Richard Lee the CBA Continuing Education officer to be able to meet

CLASP members and discuss with them the question of ongoing training. Arrangements are currently in hand to facilitate this visit.

Secretary

13. Open Day

The meeting noted that the Whitehall Villa and Landscape Project intended to hold an Open Day on 12th July 2009. There will be a call for volunteers to assist with this event both in the prior planning and on the day nearer the time.

14. Any Other Business

14.1 Northamptonshire County Council

The Secretary informed the meeting of small grants that Northamptonshire County Councillors can make individually called Empowerment Grants. These allow each councillor to make grants at their discretion to organisations within their wards. He suggested that member organisations might consider these when needing resources to fund projects they undertake.

He also urged committee members to put any pressure they can onto their County Councillors regarding County Council support for archaeology within the county.

14.2 Archaeological Excavation - Duston

The Archaeological Director stated that he had been contacted by Gary Arthur from Duston to establish whether CLASP would be interested in co-operating with a small excavation there. The Secretary undertook to contact him and establish further information.

Secretary

14.3 Whitehall Interpretation Boards and Website

The Chair notified the meeting that there would be an unveiling ceremony for the site interpretation boards at Whitehall Villa at 12.00hrs Friday 11th July to which all members were invited. These are being provided by Natural England in connexion with the High Level Stewardship scheme for Whitehall Farm. He also mentioned that the Whitehall website is being relaunched the same day.
www.whitehallvilla.co.uk

Next Meeting: - 1st September 2008, 15.30 hrs, Nether Heyford Baptist Rooms.

J. Cooper - Chair

D. Hayward - Secretary July 2008