



CLASP

Community Landscape & Archaeology Survey Project

Please reply to D.F. Hayward MBE, The Secretary, Organising Committee, CLASP.
29, Winston Close, Nether Heyford, Northampton NN7 3JX

Organising Committee

Minutes of Meeting

6th November 2006

- 1. Attendance** Gillian Biddle (Independent Members Representative), Jeremy Cooper (Co-opted), David Hayward (Independent Members Representative - Secretary Organising Committee), Brian Ives (Norton Northampton Portable Antiquities Search Team), Julia Johns (Weedon Bec History Society), Alan Kent (Bugbrooke History Society), Jennifer Smith (Harpole Heritage Group), Stephen Young (Archaeological Director - Trustee). Vacancy - Whitehall Villa and Landscape Project.
- 2. Apologies**
Ms. G Boreham, Mrs A Evans, Mr. A Priestly, Mr A. Shaw
- 3. Minutes of Last Meeting -**
These were accepted as a true record of the meeting.
- 4. Resignation of Chair**
The Secretary formally notified the Committee of the letter of resignation of Mrs. K. Weaver from the office of Chair and membership of CLASP, he read the letter to the Committee. The Committee requested that the Secretary write to Mrs Weaver expressing thanks for all the work she had undertaken in the past. As her husband, Mr. M. Weaver had also resigned they requested that an appropriate letter of thanks be sent to him.

Secretary
- 5. Election of new Chair**
The Deputy Chair took the Chair for this meeting. Following a discussion that noted there were four apologies at this meeting and that there had been no opportunity for formal nominations to be submitted it was **agreed** that an election, if required, would be held at the next meeting. It was further **agreed** that the Secretary must receive nominations not later than the 31st January 2007.

6. Minutes of Meeting - 5th September 2006

These were accepted as a true record apart from the dates for next year's meetings. These are confirmed as follows: -

12th February 2007; 16th April 2007; 4th June 2007; 17th July 2007; 3rd September 2007; 12th November 2007. All meetings apart from that on the 17th July will commence at 14.30hrs at the Baptist Church Rooms, The Green, Nether Heyford. That on the 17th July will commence at 17.15hrs at the Excavation Site, Whitehall Farm, Nether Heyford. The date and venue of the AGM and Annual Open Meeting is still to be confirmed.

7. Matters Arising

7.1 CBA Regional Membership(4.1)

In the absence of the Treasurer it was not known if this had been progressed. The Archaeological director however stated that he had spoken to the CBA Education Officer recently and he took the view that if we had national membership this automatically gave Regional Membership. The Archaeological Director undertook to progress this.

Archaeological Director

7.2 CIA Conference(4.2)

The Archaeological Director reported that this had been a great success and that our speakers had all performed very well. The Committee expressed its appreciation to all those that were involved with this event.

7.3 Flore Village Event

Mrs Smith reported that no feedback had been received from this event but it appears it was a two-day event. There were no reported problems with our involvement.

7.4 Norton Village Open Day(4.3)

Mr Ives reported that this event was a great success with a high attendance and good media coverage. The Secretary stated that the CLASP input was enhanced above that discussed at the last meeting.

7.5 Archaeology for All Conference(4.5)

The Archaeological Director reported that six members had attended and that the Conference had been very successful and a positive experience for CLASP. His speech was well received and

far-reaching in its content. We were the only community project with a range of materials on display including an interactive display of the results of the Local People- Local Past Project and a video. He gave his thanks to all those who attended; the Committee seconded this.

7.6 Annual Report(7)

The Secretary reported that this had been printed and published and distributed at the AGM. He also asked that the Committee expressed its thanks to Mr. Cooper who had borne the printing costs himself which it did. As this is the Trustees Report they should note this.

Trustees

8. Intellectual Rights

The Archaeological Director stated his concern regarding the protection of the intellectual rights for work undertaken both by CLASP itself and those undertaking work that was subsequently put into the CLASP domain. Both he and the Committee considered it appropriate that protocols were drawn up to deal with this issue. He undertook to prepare a paper for the next meeting with some proposals.

Archaeological Director

9. Management of CLASP Finds, Artefacts etc

The Archaeological Director expressed his concern regarding the control of finds etc held by CLASP. These were not necessarily the property of CLASP but belonged to landowners etc who had entrusted them to the care of CLASP. After some discussion it was **agreed** that the Archaeological Director should include his thoughts on this topic in the paper he is to prepare regarding intellectual rights for the next meeting.

Archaeological Director

10. Functional Responsibilities

The Secretary stated that there were a number of responsibilities that had previously been undertaken by Mrs Weaver that now had to be covered. He considered, as did the Committee as a whole, that these should be spread as far as possible across the organisation and not necessarily restricted to the Committee. If persons from outside the Committee took on these and other responsibilities then they could, if appropriate, be co-opted onto it.

10.1 Newsletter

Mrs Johns undertook to pursue a possible volunteer to take this function onboard. It was further **agreed** that the next edition should be distributed as before but with an invitation included for those who where content to receive an electronic copy by downloading it from the CLASP website to notify an appropriate person, to be decided, accordingly.

Mrs Johns

10.2 Finds and Artefacts

It was **agreed** that this would await the paper referred to in paragraph 10 above before a decision was taken.

10.3 Activity Management

Following a discussion it was considered that the best way forward was individual groups to manage activities in their own areas. There would be a need however to ensure that all CLASP members were involved with these activities not just members pertaining from a specific area. Arrangements would also be needed to ensure that information regarding future activities was well publicised.

11. Technical Work in Progress

11.1 Harpole

Mrs Smith apologised for the cancellation of the proposed fieldwalking at Flaxlands but this was due to a decision by the farmer who considered that the crop had become too advanced to allow the work to progress. Arrangements were in hand for the work to take place in late August 2007.

11.2 Bannaventa

The Archaeological Director reported that the proposed work had been cancelled because of early ploughing by the farmer. Again it was hoped that this work would be undertaken in late summer 2007. He further reported that a total of eleven hectares had been geophysically surveyed and the results were very promising. Further details at a later date.

12. Annual General Meeting and Public Open Meeting

12.1 2006 Meeting

The Committee considered that this meeting had been a success and the speakers well received. Whilst full details of the takings for the evening were not available it appeared that the costs of

the evening were met by the various donations and takings during the evening.

12.2 2007 Meeting

It was agreed that consideration should be given to utilising the Riverside Centre at Towcester as the venue for this meeting. The Secretary was authorised to make enquiries as to cost etc and if appropriate to book it for either a Monday or Tuesday in late September.

Secretary

13. Display Cabinets

The Committee considered a proposal by Ms G. Biddle for CLASP to procure display cases for use at future exhibitions and meetings. It further considered an invitation from Daventry Town Museum for CLASP to have a display case(s) on periodic display there. It was agreed that Ms. Biddle should progress this proposal and liaise with the Museum to establish whether the same case could be used for both purposes. She would report to the next meeting.

Ms. G. Biddle

14. Proposed Burnt Walls Development Daventry

The Secretary drew the attention of the Committee to the proposed development at Burnt Walls to the east of Daventry and the associated proposal to construct the Weedon/ Flore bypass. He stated that he was concerned of any possible effect on the archaeology in the vicinity of Burnt Walls albeit that it was currently outside the current area of the CLASP activity. He further stated that it appeared the route of the proposed bypass would almost certainly affect the Romano-British site at Upper Heyford and could possibly some of the remains in Flore parish. The Committee agreed that the Secretary should write to WNDC to express our concerns and ascertain the probable route of the bypass. The Archaeological Director undertook to contact Mr. M. Flitcroft the archaeologist responsible to WNDC.

Secretary
Archaeological Director

15. Metal Detecting Standards

Mr Cooper reported that this report had not been completed but stated that he hoped to have it ready for the next meeting.

Messrs Cooper, Ives and Young

16. Any Other Business

16.1 Sandy Lane

Mrs Smith drew the attention of the Committee to the new road that was being constructed adjacent to Sandy Lane. She stated that some archaeological investigations were already being undertaken and that she had spoken to a representative of Northamptonshire Archaeology Unit. She also stated that she had spoken to Tony Ball from NCC and requested a copy of the report. It was **agreed** that the Secretary should write to Steve Parry at the Unit requesting that CLASP is kept apprised of archaeological developments with this project. We would also offer any assistance we could including metal detecting by NNPAST.

Secretary

16.2 Flyer

The Secretary stated that he considered the CLASP flyer was outdated and required revising. It was **agreed** that he would make any textural amendments and forward them to Mr. Cooper who would finalise the revision. The Secretary would then enquire regarding printing and publication costs.

Secretary

Mr. Cooper

16.3 Display Boards

Mrs Smith stated that she considered CLASP should obtain new display boards. It was **agreed** that this is necessary. Ms Biddle undertook to enquire regarding types and prices. Mr Kent felt that this should be done in conjunction with the display cases and taken to the Trustees as a capital expenditure. This was also **agreed**.

Ms. G. Biddle

Date Next Meeting

14.30 hrs 12th February 2007 Nether Heyford Baptist Rooms.

J. Cooper
Deputy Chair

D. Hayward
Secretary

20th November 2006