



CLASP

Community Landscape & Archaeology Survey Project

Please reply to D.F. Hayward MBE, The Secretary, Organising Committee, CLASP.
29, Winston Close, Nether Heyford, Northampton NN7 3JX

Organising Committee

Minutes of Meeting

17th July 2006

- 1. Attendance:** - Gillian Biddle (Independent Members Representative), Angela Evans (Treasurer - Trustee), Jeremy Cooper (Co-opted), David Hayward (Independent Members Representative - Secretary Organising Committee), Brian Ives (Norton Northampton Portable Antiquities Search Team), Julia Johns (Weedon Bec History Society), Alan Kent (Bugbrooke History Society), Alan Priestly (Flore Heritage Society - Trustee), Jennifer Smith (Harpole Heritage Group), Kate Weaver (Whitehall Roman Villa and Landscape Project - Chair Organising Committee), Stephen Young (Archaeological Director - Trustee) The Committee noted that Ms. Georgina Boreham had replaced MR. M. Winterton as the representative for TDLH.
- 2. Apologies:** - Georgina Boreham (Towcester District Local History Society), Andrew Shaw (Brington History Society)
- 3. Minutes of Last Meeting - 5th June 2006**
These were accepted as a true record of the meeting.
- 4. Matters Arising**
 - 4.1 Wicken Visit (4.1)**
The Secretary informed that the arrangements for the Wicken visit were in hand and final details would be circulated to those attending.
 - 4.2 Northamptonshire County Council Cuts (4.2)**
Details of the correspondence from the District Councils would be dealt with under item 8. There was nothing further to report to the Committee. *Secretary's Note: Since the meeting it has been established that the depleted Sites and Monuments Records Office (SMR) is still based in the Old County Hall in Giles Street, Northampton; it has not physically moved to the County Archives at Wootton Park.*

4.3. CBA Regional Membership (4.5)

The Committee agreed to recommend to the Trustees that CLASP should join the CBA as a corporate regional member at a cost of £8.50.

Treasurer

4.4 Council for Independent Archaeology Summer Conference

The Chair reported that a meeting had taken place between CLASP representatives and CIA representatives to agree a programme for this event. The programme for the day as far as CLASP was concerned would begin at 11.00hrs after the CIA AGM. The programme would be as follows: -

11.00 Introduction by CIA

11.15 Archaeological Director to introduce CLASP

CLASP Speakers at ten-minute intervals would then be

Ms. G. Biddle: Painted Plaster

Ms. B. Evans-Rees: Romano - British Glass

Dr. M. Weaver: Archaeological Facial Reconstruction

Mr. R. Whyte: Samianware

Lunch and a visit to Whitehall Villa would then follow this.

4.5 Norton Village Open Day (4.8)

Arrangements are in hand between Mr. B. Ives and Mrs J. Smith. Mr. Ives will look after CLASP material as the Committee representative at Norton. Mr. COOPER will liase with the Archaeological Director and Mr. Ives regarding a computerised coin display. The Chair undertook to speak to other CLASP members to establish whether others would like to assist.

Mr. B. Ives

Mrs J. Smith

Mr. Cooper

Archaeological Director

Chair

4.6 Rescue (10)

The Secretary reported that 'links' had been exchanged between Rescues Website and our own.

' <http://www.rescue-archaeology.freeseve.co.uk/> '

4.7 Venue (14.1)

It was **agreed** that the next two meetings would be held at the Nether Heyford Baptist Chapel. Owing to a clash of bookings our meeting would now start at 14.30hrs. The date for the next meeting would be moved to Tuesday 5th September, the ensuing meeting would remain on Monday 6th November.

(Secretary's Note: It now appears that the Baptist Chapel will be unavailable for the next meeting. As the date and time have been agreed the meeting on 05/09/06 will therefore be held in Nether Heyford Village Hall Committee Room at 14.30hrs.)

4.8 Metal Detecting Standards

Details of standards currently in existence were discussed, whilst it was considered these were good and provided general guidelines there was a need for more detailed 'standard operating procedures' to be developed for CLASP. It was **agreed** that a small working group consisting of Messrs Cooper, Ives & Young would consider this and report to the November meeting.

Messrs Cooper, Ives & Young

5 **Technical Work in Progress**

5.1 Harpole

5.1.1 Barn Close & The Mere

A metal detecting exercise will take place from 28th - 30th August at this site; this will be co-ordinated by Mrs J. Smith. It is hoped that a further geophysical survey will also be carried out at this location.

Mrs J. Smith

5.1.2 Harpit & Flaxlands

A further fieldwalking exercise will take place at this location from 11th to 13th October. This will be co-ordinated by the Chair.

5.2 Bannaventa

5.2.1 Manshead

It was reported that the landowner Mr. Wareing Russell is very keen for the work to progress on this location. The window of opportunity for any activity would be the first three weeks in September. It was **agreed** that there would be field walking, metal detecting and geophysics during this time including hopefully geophysics on the cemetery. The

Chair undertook to arrange a member(s) to co-ordinate this activity.

Chair

(Secretary's Note: - This activity will be co-ordinated by Mr. Mrs R. Vowles and Mrs. M. Macintosh.)

5.3 Gayton

The Archaeological Director reported that as a result of metal detecting activity by CLASP members three potential Romano-British sites had been located on Hill Farm, Gayton. The owner, Colin Wakeling, was happy for CLASP to carry out a field walking exercise on the site this autumn. It was **agreed** that this should be commenced in the first week in September. The Chair would arrange a co-ordinator.

Chair

(Secretary's Note: - This activity will be co-ordinated by Mr. Mrs R. Vowles and Mrs. M. Macintosh.)

6. Local People - Local Past

6.1 Phase One

The Archaeological Director reported that this was now completed and that the remaining balance of outstanding money received.

6.2 Phase Two

The Archaeological Director announced that the application for funding of £13053 for Phase Two had been agreed by the LHI. The breakdown of the grant is as follows: -

<u>Archiving Materials and equipment</u>	£660	
<u>Professional fees, consultancy and expert advice</u> Stephen Young, University of Northampton (Academic report/ specialist pottery analysis/ professional direction, expert advice)	£3000	
<u>Photography</u>	£300	
<u>Transport and Travel</u>	£100	
<u>Office Costs</u>	£200	
<u>Geophysical Survey</u>	£6000	
<u>Conservation</u>	£256	
<u>Website Development</u>	£1000	
<u>Coin Identification</u>	£350	
	<u>Sub Total</u>	£11966
<u>Contingency - 10% of total</u>		£1187
	<u>Total</u>	£13053

Phase 2 is intended to build on Phase 1 of the Project by investigating The Bannaventa Hinterland. This is an area of central Northamptonshire to the west of Northampton but to the east of Watling Street located between the village of Whilton in the north, Duston in the east and the town of Towcester in the south. This phase of the Project is scheduled to be completed by August 2007.

7. Annual Report

The Secretary requested that all outstanding contributions for the Annual Report be passed to him as quickly as possible. Mr Cooper gave advice re format to satisfy the Charity Commission, as a result the need for Risk Assessments of CLASP fieldwork was discussed; the Secretary undertook to do these in future.

Secretary

8. Annual General Meeting

The only outstanding issues were the identification of speakers, the Archaeological Director was still investigating this and would report make outside of the meeting. A sound system for use on the night also needed to be sourced.

(Secretary's Note: The confirmed speakers are Ian Meadows on the Romano-British Landscape around Wellingborough & Gerry Swallowe on 'scientific approaches to provenancing tile, boxflue and tessaerae'.)

9. Repository

9.1 Friends of Daventry Museum

The Secretary reported that he had received an invitation to respond to a consultation exercise currently being undertaken by consultants on behalf of this group. As this had to be submitted prior to this meeting he had submitted a response in conjunction with the Archaeological Director.

9.2 South Northamptonshire District Council

The Secretary reported that he had now received a response from this council and that a meeting was to be arranged with their representative, Mike Pearson, the Archaeological Director and himself to discuss a way forward.

Secretary
Archaeological Director

9.3 Daventry District Council

The Secretary reported that he was most dissatisfied with this council as they had failed to provide us with a copy of the results to their consultation exercise. He had only found out that it existed by the good offices of others. The response apparently favoured the Chester's Farm option, albeit there was no certainty that this would ever go ahead. The Secretary further reported that he had contacted the Council to express his displeasure at the lack of communication from them and that CLASP would be in touch with them again in the future to discuss co-operation.

10 Archaeology for All Conference - Manchester

The Archaeological Director reported that he was still in negotiation with the University regarding costs for those attending together with other details, at this stage nothing had been finalised and he would report back to the next meeting.

Archaeological Director

11 Treasurers Matters

11.1 Treasurers Report

The Treasurer reported that £1000 had been received from Harpole and £597 from the Countryside Commission as the outstanding balance of Phase 1 of the Local People - Local Past Project. There was currently £7500 in the bank and in petty cash. The first part of the Phase 2 grant will be £7500.

11.2 Display Cabinets

This item was postponed for discussion until the November meeting

11.3 Expenses - Display material

The Committee **agreed** to recommend to the trustees that up to £20 should be spent on copies of photographs and copying for CLASP displays.

12. Any Other Business

The Secretary stated that as the Chair had intimated her apologies for the next meeting he considered it appropriate that the Committee appointed deputies for the posts of it's Chair and Secretary. The Committee **agreed** with this and nominations were

invited. There were single nominations for each post, Mr J. Cooper for Deputy Chair and Mr A. Kent as Deputy Secretary. These persons were then duly appointed to these positions.

13. Date and Venue of Next Meeting

As per paragraph 4.7 above.

K. Weaver
Chair

D. Hayward
Secretary