



CLASP

Community Landscape & Archaeology Survey Project

Please reply to D.F. Hayward MBE, The Secretary, Organising Committee, CLASP.
29, Winston Close, Nether Heyford, Northampton NN7 3JX

Organising Committee **Minutes of Meeting on 5th June 2006**

1. Attendance Gillian Biddle (Independent Members Representative), Angela Evans (Treasurer - Trustee), Jeremy Cooper (Co-opted), David Hayward (Independent Members Representative - Secretary Organising Committee), Brian Ives (Norton Northampton Portable Antiquities Search Team), Julia Johns (Weedon Bec History Society), Alan Priestly (Flore Heritage Society - Trustee), Andrew Shaw (Brington History Society), Jennifer Smith (Harpole Heritage Group), Kate Weaver (Whitehall Roman Villa and Landscape Project - Chair Organising Committee), Stephen Young (Archaeological Director - Trustee)

2. **Apologies** Alan Kent

3. **Minutes of Last Meeting - 3rd April 2006**

These were accepted as a true record of the meeting except that the where 13.4 occurs for the second time please amend to 13.5.

4. **Matters Arising**

4.1 **Wicken Visit (4.1)**

Representatives were asked to bring details of numbers attending to the next meeting, the Secretary undertook to contact TDLHS for their details.

Secretary

4.2 **Northamptonshire County Council Cuts (4.2)**

The Secretary stated that he had not written to NCC directly but had written to Daventry and South Northamptonshire District Councils expressing concern as to the effects of the cuts and enquiring as to how they intended to manage the protection of local heritage when affected by planning applications. A reply was still awaited to both letters. He had also written to Lord Mackenzie of Framwellgate who he knew and was a member of APPAG. The Secretary undertook to progress responses to these letters.

Secretary

4.3 Communication with Landowners and Tenants (5.1)

The Chair urged all representatives to provide contact details of relevant farmers and landowners in their areas to the Secretary as soon as possible. The Archaeological Director stated that he would visit farmers with the CD of the Local People - Local Past project to explain the results of the project to them. Mrs Johns and the Archaeological Director agreed that there was a need for a personal visit to Charles Russell at Weedon. There was also a need for the results of the Mann's Head Wood result to be passed to John Wareing Russell. The Committee requested that the Secretary pass copies of any letters he sends to the respective representatives.

Archaeological Director

4.4 NNPAST Coins (13.2)

The Committee noted responses to the letters sent by the Secretary.

4.5 CBA - Regional Membership (13.4)

The Secretary reported that he had a response from the Region and it appeared that we were not members although we are nationally. The Committee requested the Secretary to contact the CBA nationally to establish the situation. It was **agreed** that we should not take out regional membership until the situation was clarified. If however the enquiries revealed that we were definitely not members then it was **agreed** that Regional Membership should be taken at a cost of £8.50.

Secretary

Treasurer

4.6 Council For Independent Archaeology (CIA) Annual Conference (13.5)

The Chair reported that CLASP would host this meeting on 23rd September at Bugbrooke Community Centre at a cost of £20 per ticket including refreshments. The CIA will undertake all arrangements. The day will include a visit to Whitehall, a CLASP display and several 'volunteer' CLASP speakers; these will be resolved at the next meeting but one suggestion was for NNPAST to provide a speaker to illustrate the relationship between Metal Detecting and Archaeology. Presentations would last no longer than fifteen minutes and the Archaeological

Director would introduce speakers. The Chair undertook to progress arrangements for this event in conjunction with Ms. G. Biddle.

Chair

4.7 Trustees Insurance (5.2)

The Secretary provided the meeting with a synopsis of the personal liabilities held by Trustees and the need to protect them by Insurance. The Treasurer undertook to progress this with the Executive.

Treasurer

4.8 Norton Village Open Day (13.2.2)

Mrs Smith will arrange the display material and liase with Mr. Ives re collection as she will not be able to attend.

Mrs Smith

Mr. Ives

5. Technical Work in Progress

5.1 Coins

5.1.1 Whitehall

The Archaeological Director stated that all of the Whitehall coins had been returned from Dr. Mark Curteois together with his report.

5.1.2 Bannaventa

He further reported that a total of six hundred coins from Bannaventa together with a further sixty from Chapel Field had been passed to Dr Curteois for analysis. The Committee noted that there would be a financial implication with this work and therefore **recommended** to the Trustees that expenditure to cover this work be authorised from the Roman Research Society grant monies.

5.2 Harpole

Mrs Smith stated that the farmer intends planting the Barn Close field on the 18th September. The committee therefore **agreed** that arrangements need to be made for a 'measured in' metal detecting survey together with a geophysical resistivity survey before that date. The Committee **recommended** to the Trustees that £750 be authorised from the Harpole grant money to pay for this work. Mr Ives to liase on convenient dates for this work to be undertaken by NNPAST. The Archaeological

Director suggested that CLASP should train some of its membership in carrying out geophysical resistivity surveys. Further discussions to take place on this outwith the meeting.

Mr Ives
Archaeological Director

5.3 Brington

Mr Shaw stated that his group were still processing the finds from last years Sharoah field walking.

6. Repository

Archaeological Director stated that he had written to Heritage Lottery Fund regarding possible funding but still awaited funding. The Secretary was requested to write to the architect who surveyed the corn dryers to express the thanks of the Committee for the work he undertook. Thanks were also given to Mr. Cooper for his assistance by taking photographs of the site.

Secretary

7. Local People - Local Past

The Archaeological Director stated that he still awaited a decision on the Phase Two funding. We had received the residual £600 for Phase One.

8. Treasurers Matters

The Treasurer reported that she had received £1000 pounds from Harpole Parish Council. She stated that there was currently £6916.03 held in the bank account. The Committee **recommended** to the Trustees that they authorise expenditure of £28 for CD ROMs to Olio Media and £33 for ongoing membership of the CBA.

9. Annual General Meeting

9.1 Administration

It was **agreed** that the Treasurer and Mrs. Johns would oversee donations at the door; Mrs Smith would supervise the raffle. The Chair undertook to pursue volunteers to provide refreshments with group representatives.

Chair

9.2 Speakers

The Archaeological Director stated that he was still pursuing Chris Martin; he also undertook to pursue enquiries regarding B & B arrangements.

Archaeological Director

9.3 Publicity

Mr Cooper agreed to design a poster for the meeting and would liaise with the Secretary. The Secretary undertook to do a press release at the appropriate time. All representatives were asked to ensure details were published in their local parish newsletters.

Secretary

Mr. Cooper

All representatives

10. Rescue

The Secretary drew the attention of the meeting to Rescue, The British Archaeological Trust and suggested that we should exchange links to our mutual websites, this was **agreed**, the Secretary to pursue.

Secretary

11. Annual Report

Mr Cooper stated that he felt the Report needed additional publicity at the AGM and that a formal part regarding the Trustees needs to be included. The Secretary undertook to liaise with Mr. Cooper on these matters. The Secretary requested that all representatives and officers provide their submissions for the Annual Report, preferably in Word format to him as soon as possible.

Secretary

All Officers and Representatives

12. Training

The Chair reported that the training needs survey will be going out with the next newsletter shortly, her work with the proposed training manual is ongoing.

13. Conference 'Archaeology for All'

This Conference, which is being held at Manchester University on the 3rd - 4th November 2006, was discussed and it was **agreed** that CLASP should participate. The Archaeological Director stated that he would make an initial submission prior to the closing date of 22nd June.

Those attending and the format would be resolved at a future meeting.

Archaeological Director

14. Any Other Business

14.1 Venue

Mr Cooper queried whether there was an alternative venue to hold the Committee meetings as he considered the current location inadequate to permit all attending to clearly see others attending. This was agreed and the Treasurer undertook to make enquiries locally and report to the next meeting.

Treasurer

14.2 Metal Detector Groups

It was suggested that it might be appropriate for CLASP to liaise with other metal detecting groups to establish if they were interested in working with CLASP. Representatives were requested to bring details of any likely groups to the next meeting. It was considered that if any other metal detecting groups did become involved then they would have to comply with an agreed code of practice. The Secretary undertook to establish details of any existing codes of practice for the next meeting.

All Representatives

Secretary

15. Date and Location of Next Meeting

17.00hrs 17th July 2006 @ Whitehall Farm, Nether Heyford, Archaeological Excavation site.

June 2006

K. Weaver
Chair

D. Hayward
Secretary