



CLASP

Community Landscape & Archaeology Survey Project

Please reply to D.F. Hayward MBE, The Secretary, Organising Committee, CLASP.
29, Winston Close, Nether Heyford, Northampton NN7 3JX

Organising Committee

Minutes of Meeting

13th February 2006 - Nether Heyford Village Hall

1. **Attendance:** Gillian Biddle (Independent Members Representative), Angela Evans (Treasurer - Trustee), Jeremy Cooper (Co-opted), David Hayward (Independent Members Representative - Secretary Organising Committee), Brian Ives (Norton Northampton Portable Antiquities Search Team), Julia Johns (Weedon Bec History Society), Alan Kent (Bugbrooke History Society), Alan Priestly (Flore Heritage Society - Trustee), Jennifer Smith (Harpole Heritage Group), Kate Weaver (Whitehall Roman Villa and Landscape Project - Chair Organising Committee), Stephen Young (Archaeological Director - Trustee)

2. **Apologies:** Andrew Shaw

3. **Minutes of Last Meeting:** The Secretary noted that he had omitted Martin Winterton's name from the attendance otherwise they were accepted as a true record.

4. **Matters Arising**
 - 4.1 **Culture Media and Sport Committee Enquiry into Heritage Issues. (15.2)**

The Secretary informed the Committee that a submission of Oral Evidence to the Enquiry had been made and an acknowledgement received. If the Committee required CLASP to give Oral Evidence then it is envisaged that the Archaeological Director and the Secretary would attend at the House of Commons. Owing to Parliamentary Procedure and Protocols it is not possible to place the Written Evidence into

the wider public domain until after the Committee has submitted their report to Parliament, this will be several weeks hence. It is possible however to circulate the Evidence amongst our own membership, it was agreed that it would be placed on the 'members' only' part of the CLASP website. Copies have been circulated to Committee members for publicising within their own membership.

Mr. J. Cooper
Secretary

4.2 **Newsletter (13)**

4.2.1 Jan 2006 Edition

The Chair reported that copies of the latest edition had been circulated to Individual Members and that she had additional copies today for representatives to take to their own members. The Committee expressed its' satisfaction with the newsletter, together with thanks to Dr. M. Weaver for sponsoring it. Following a suggestion from the Archaeological Director it was agreed that a copy of the advertisement for the CLASP tee shirt should be placed on the website.

Chair
Mr. J. Cooper

4.2.2 June 2006 Edition

It was agreed that the next edition should be published in late June 2006 with a closing date for copy of 10th June 2006. The Chair appealed to representatives to submit photographs and articles of their own groups' activities, it is important to have more content from the 'grassroots'.

Chair
All Representatives

5. Trustees Meeting 30th November 2005

The Secretary briefed the Committee on several decisions taken at the subject meeting. The Trustees have appointed Mr. A. Watson as their Secretary and Mr. D. Banner as Vice chair. Outwith that meeting Ms R Downie has agreed to take the Minutes of their meetings in future. £750 was approved for geophysical investigation at Harpole. The Trustees have appointed a Sub Committee from within their own membership to explore fund raising opportunities, the members are Messrs Calderwood, Watson and Young and Mrs A. Evans. The Archaeological Director updated the meeting on developments with Flore Mill Corn Dryers.

6. Work in Progress

6.1 **Norwood**

Nothing to report.

6.2 **Harpole**

6.2.1 **Barn Close**

The Archaeological Director reported that the recent geophysical work carried out at Barn Close had revealed what appeared to be a courtyard style villa with a possible audience chamber. The Committee considered this a most exciting development and agreed that it needed to be investigated further at the earliest opportunity.

6.2.2 **Harpit**

The Archaeological Director reported that the geophysical exploration undertaken here had failed to reveal any additional buildings. It had indicated however evidence of banks and ditches.

6.3 **Work in Progress**

The Secretary stated that the update to the Work in Progress element of the website had not been completed but he hoped to have it done and posted shortly.

Secretary

6.4 **Minor Projects**

Nothing to report.

7. Repository

The Archaeological Director reported that he had made further enquiries regarding a Lottery funding bid. It appears that whilst they cannot help with a feasibility study they have advised CLASP to submit a portfolio of photographs and other information about the proposals for consideration and advice. It was agreed that the Trustees Sub Committee for Funding should pursue this. The Organising Committee agreed to assist as required. The Archaeological Director clarified the position with Northamptonshire County Council. Their feasibility study will be looking at the overall provision of archives in Northamptonshire; it is hoped that the Flore site would be included in the outcome of this study.

Treasurer

Archaeological Director

8. Local People - Local Past

The Archaeological Director and Mr Cooper reported that this report was proceeding well; a considerable amount of additional data had been placed on the website recently. All that remains to be done now is the Bugbrooke major site and the coin lists. The Committee voiced its' appreciation of this work.

9. Treasurers Matters

9.1 Treasurers Report

The Treasurer reported that we had received £475 in membership fees, £145 from societies and £95 in donations. Following an enquiry from Mrs Smith the Treasurer stated that £1594.71 remained from the Harpole monies although the previously agreed expenditure of £750 for the recent geophysics will be deducted from this when the invoice is received. Mrs Smith also requested that the Treasurer supply her with a Statement of Account for the Harpole monies before the first Monday in May.

Treasurer

9.2 Additional Funding Sources

9.2.1 Local Authority Funding

The Secretary provided to the meeting details of the Northamptonshire County Council Voluntary Sector Support Unit and also application forms for grants for revenue expenditure from South Northamptonshire Council, the latter to support any bid for monies to finance the purchase of projectors and screen. It was agreed that the Treasurer should take both of these to the Trustees.

Treasurer

9.2.2 Roman Research Society

The Archaeological Director reported that our bid had been partially successful. Whereas our application was for the whole £20000 we had been made a 'runner up' and awarded £3000. It was agreed that this would be utilised on coin analysis and geophysical survey at Bannaventa, the Archaeological Director to progress negotiation for the geophysical work.

Archaeological Director

9.2.3 Quiz

The Chair reported that a total of £82 profit had been made with the quiz. It was agreed that this should become

an annual event to be launched at the AGM with a closing date for submission of answers of 7th January.

Chair

9.2.4 Tee Shirts

The Chair and the Treasurer reported that a total of twenty-two tee shirts out of the original sixty had now been sold. The agreed price was £8 each giving a current profit of £20. It was accepted that this was the 'off season' and that sales will pick up as activity increases.

(Secretaries Note: Would it be a good idea for a specimen shirt to be provided to each Society representative to take back to their society, publicise there and take orders from their members?)

10. Training

10.1 Training Officer

The Secretary reported that he had received a response from Ms. Evans - Rees indicating that whilst she would be prepared to become involved she would only be able initially to spend about one hour a month on CLASP activities. The Committee welcomed this response but felt further clarification was required. It was **agreed** therefore that the Secretary should make a further approach to her to clarify exactly she would be prepared to undertake and the way forward.

Secretary

10.2 Ironbridge Conservation Training Courses

The Committee considered a circulation giving details of a series of course in conversation at the Ironbridge Institute. After some discussion it was **agreed** that the era they specialised in was too late to cover our current specialities.

11. Institute of Archaeology Conference, UCL 'Archaeology in the Community' June 2006

The Committee considered involvement in this Conference and whilst it was **agreed** that owing to logistical constraints we would not prepare a paper for presentation to the Conference we should enquire whether we could have a display hopefully including an interactive display of the Local People- Local Past report. The Secretary **agreed** to progress this.

Secretary

12 **Annual General Meeting & Public Open Meeting**

12.1 **Venue & Admin**

The Secretary reported that Towcester Town Hall was unavailable for the planned date of our meeting. He had therefore booked Bugbrooke Community Centre again at the same price as last year. The Committee **agreed** with this decision. Concern was expressed regarding audio and visual support; it was **agreed** that this must be resolved before the event. (*Secretaries Note: - Hopefully the bid to SNC for a grant for this equipment will assist here*). It was further **agreed** that we would actively seek donations from those attending of £2 per head during the evening but no donations would be taken for the refreshments. The Chair requested early thoughts for raffle prizes.

12.2 **Speaker(s)**

The Secretary reported that Dr Richard Jones was again unavailable to speak at this year. After a discussion the Archaeological Director undertook to approach as a matter of urgency various possible speakers to ascertain their availability, costs etc.(Jeremy Taylor - Roman Landscape; Paul Middleton - Painted Plaster in the Nene Valley; Chris Martin - Status of Villas)

Archaeological Director

13. **Visit Archaeological Site - Wicken July 2006**

The Secretary reported that he had received an invitation from Dr. Jones for CLASP members to visit an excavation that he is undertaking during July this year at Wicken. The Committee welcomed this invitation and requested the Secretary to progress arrangements.

Secretary

14. **Portable Antiquities Scheme Report**

The Secretary drew the attention of the Committee to the subject report, a copy of which he had received, he suggested to all representatives that they obtained copies for their own organisations directly from the PAS office at County Hall.

15 **Any Other Business**

15.1 **Harpole - Village of the Year 10th Anniversary**

Mrs Smith requested that she be allowed to borrow the CLASP display for the subject event. This was agreed.

Mrs Smith

15.2 Password

Mr Cooper asked if he could suppress the old password for access to the members' only part of the website, this was agreed.

Mr. Cooper

15.3 Bugbrooke History Society

Mr Kent drew the attention of the Committee to the forthcoming programme of events offered by his Society during the forthcoming months. These are all at Bugbrooke Community Centre commencing at 19.30hrs; entrance is free.

08/03/06 History of the Northamptonshire Enclosures

14/06/06 The Civil War with an emphasis on the Battle of Naseby

13/09/06 200 years of the Northamptonshire Postal Service

15.4 West Northamptonshire Development Corporation

Northamptonshire County Council -Budgetary Cuts

The Secretary drew the attention of the Committee to these items. He stated that, in conjunction with the Archaeological Director, he hoped to make a response to each during their respective consultation periods.

Secretary

Archaeological Director

Next Meeting: - 14.00hrs 0304/06 Nether Heyford Village Hall.