



CLASP

Community Landscape & Archaeology Survey Project

Please reply to D.F. Hayward MBE, The Secretary, Organising Committee, CLASP.
29, Winston Close, Nether Heyford, Northampton NN7 3JX

Organising Committee **Minutes of Meeting 11th July 2005** **Whitehall Farm - Nether Heyford**

1. **Attendance** Gillian Biddle (Independent Members Representative), , Angela Evans (Treasurer - Trustee), David Hayward (Independent Members Representative - Secretary Organising Committee), Brian Ives (Norton Northampton Portable Antiquities Search Team), Julia Johns (Weedon Bec History Society), Alan Kent (Bugbrooke History Society), Alan Priestly (Flore Heritage Society - Trustee), Jennifer Smith (Harpole Heritage Group), Kate Weaver (Whitehall Roman Villa and Landscape Project - Chair Organising Committee), Stephen Young (Archaeological Director - Trustee)

2. **Apologies** Jeremy Cooper (Co-opted - IT & Media)

3. **Minutes of Last Meeting 9th May 2005**

These were accepted as a true record.

4. **Matters Arising**

4.1 Bugbrooke Finds (6.1)

The Archaeological Director stated that he had spoken to Mr S. Garner regarding this material and there was nothing to be done with it at this stage. It was **agreed** to remove it from the agenda now but bring it forward for review in six months time.

Archaeological Director

Secretary

4.2 Nene Valley Project (9.3)

The Secretary stated that he had made enquiries regarding this project and it was not applicable to CLASP both by way of its objectives and the area covered.

4.3 Letter to Trustees - Circulation of Trustees Minutes (7.2)

The Secretary stated that he had written to the Secretary of the Trustees and also discussed with him a protocol to circulate their minutes. It was agreed that they would forward a copy of their minutes to us and we would supply them with a copy of ours.

4.4 Newsletter (12)

The Chair stated that this had been circulated. There was a general expression of satisfaction from the Committee regarding the style and content of the Newsletter. It was agreed that letters of thanks should be passed to Mrs Jane Mcarthy for the production and Dr. Martin Weaver for his sponsorship of the newsletter. It was agreed that proactive articles from participating organisations and individual members would be welcome for future editions to reflect informal news and relevant activities.

Secretary

5. Trustees

5.1 Minutes of Trustees Meeting - 14/03/05

The Secretary stated that he had received a copy of these minutes and verbally outlined the salient parts of these to the Committee. A short discussion took place to clarify the role and responsibilities of the Trustees - Executive Committee within the overall organisation.

5.2 Charitable Status

The secretary updated the meeting on behalf of Mr. Cooper with the current status of the application for Charitable Status. This has been submitted a request for clarification over a couple of issues has been received, these have now been resolved. The indications for the application are generally positive.

6. Work in Progress

6.1 Harpole

Mrs Smith stated that the work on the finds from Barn Close was completed apart from a single tray from Harpit that is to be completed in the autumn. She requested that a small display of finds be assembled for display at Harpole School. This was **agreed** but with the rider that they remained under the overall control of CLASP.

Mrs Smith

6.2 Minor Projects

Mr. Ives expressed concern regarding the Duston Road Project. Mr. Shaw stated that his group was hoping to walk the route of the old road within their parish on a future date. There were some interesting aspects that need pursuing along the route. He also expressed his concerns regarding 'project definition' and felt there was a training need for CLASP in this area. The Committee **agreed** that the Secretary should pursue this and bring a paper with recommendations to the next meeting. It would then be discussed at the Annual General Meeting.

Secretary

7. Coin Report

The Archaeological Director reported that he had received the coin reports back for Bannaventa, Flore, Harpole and Weedon. It was the intention to place this data together with a coin distribution map onto the CLASP web site.

Archaeological Director
Mr. Cooper

8. Programme of Work

Outline details of a CLASP work programme for autumn/ winter season of 2005 - 2006 has been published in the latest edition of the Newsletter.

Bannaventa

It is hoped to undertake two field walking and one metal detecting exercise at this location.

Harlestone 1 - Butterfield

It is hoped to undertake some fieldwalking and possibly metal detecting on Mr. Barry Smith's land at this location.

Harlestone 2 - Stanground

A geophysical survey is required in this area.

Harlestone 3 - Sharoah

It is hoped to carry out some fieldwalking in this area.

Towcester

There is a possibility of an investigation in the vicinity of the Motte in Towcester by way of augering if the equipment can be made available.

Archaeological Director

These details are being entered onto the Work in Progress matrix on the CLASP website.

9. Repository

The Archaeological Director informed the Committee that there is a Northamptonshire County Plan for repositories. The principal site will be at Irchester plus satellite sites. Our potential site at Flore is being considered as one of the latter sites. Mr. M. Kerow from Northamptonshire County Council has money for feasibility studies for these sites. Tenders have been invited to carry out these surveys, including Flore. These tenders have to be submitted by the end of July.

10. Local People - Local Past

No further progress has been made on this project but it is hoped there will an update by the time of the next meeting.

Archaeological Director

11. Treasurers Report

11.1 Channel Four TV

The Treasurer reported that we would be receiving £3000 from Channel Four TV for the recent Time Team Production from Whitehall Villa. The Committee **agreed** that these monies would be donated in their entirety to the Whitehall project.

11.2 Account Balance

It was further reported that the accounts held £2221.79, including £1194.71 that had been received from Harpole. She also reported that relevant papers had been passed to the Auditor for the annual audit.

11.3 Marc Fitch Fund

The Archaeological Director and the Secretary reported that this application for funding to cover costs of certain technical reports for the Whitehall Project would be submitted by the end of the month.

**Archaeological Director
Secretary**

12. Annual Report

The Secretary stated that although he was still awaiting some contributions he anticipated that the document would be published within the required timescale.

Secretary

13. Annual General Meeting

The Secretary reported that he had received positive responses from all the identified participants. The only technical requirement was a data projector for Dr. Jones, the Archaeological Director had undertaken to source this. Mr Cooper was preparing posters and these would be circulated shortly. The Secretary of the Executive Committee would need to prepare the Agenda for the Formal AGM.

Secretary
Archaeological Director
Mr. Cooper

14. Any Other Business

14.1 Photocopier

The Chair reported that a photocopier had been donated to CLASP Mike Rumbold from Upper Stowe. The Committee requested that the Secretary write a letter of thanks to Mr. Rumbold for his kind donation.

Secretary

14.2 Donation

It was reported that Neil Turner had made a donation of £150 to CLASP. It was **agreed** that the Treasurer should write a letter of thanks to Mr. Turner.

Treasurer

14.3 Daventry History Group

The Archaeological Director reported that the subject group had recently formed. The Committee considered it appropriate to invite this group to become a participating group in CLASP. It was **agreed** that the Secretary should write to them to invite them to join.

Secretary

14.4 CLASP Tee Shirt

The Committee agreed by majority decision that CLASP should commission a tee- shirt displaying a small logo and the details of the CLASP Web Site.

K. Weaver: Chair

D. Hayward: Secretary