



## **Minutes of a meeting of the Trustees of CLASP**

**Wednesday 16<sup>th</sup> March 2011**

7,30pm at the Sun Nether Heyford

- 1) **Present:-** Alan Watson (chair) Sandra Deacon (sec) Angela Evans (Treasurer) Nick Adams Stephen Young Tony Kesten Dave Hayward;
- 2) **Apologies:-** There were no apologies.
- 3) **Appointment of Officers:-** Last year's officers were re-elected unopposed except for the secretary, Sandra Deacon was co-opted.
- 4) **Minutes of the meeting 8<sup>th</sup> Sept 2010:-** were read and approved.
- 5) **Minutes of the AGM 15<sup>th</sup> Sept 2010:-** were read and approved
- 6) **Matters Arising:-**
  - a) **Magnetometer Training:-** David Adams is managing the training sessions. One has already taken place with 4 people attending, and another is planned.
  - b) **Finds Displays :-** Nothing to report
  - c) **Letters to the Briscoe family:-** These were done last September.
  - d) **Use of logo by member groups:-** Member groups are using the logo but as yet we have no procedures for its use.
  - e) **Grant to update Training Manual:-** We did not get this grant and it is unlikely to be available again in the short term.

7) **Funding and Finance:-** Angela gave us the balance left in each section of our funds.

Harpole	734.81
Heritage Lottery	8521.44 for Landscape Characterisation
RRT	2500.00 for Geophysics at Bannaventa
Non Designated Funds	267.81

- a) Agreed to Pay Insurance chq £505.98
- b) Agreed to pay Mark Curtois £352.80
- c) Agreed to pay Steve £1008.00 for report
- d) Agreed to pay Rik Whyte £150.00 for pottery analysis
- e) Agreed to pay Jeremy Cooper £1000.00 for website etc

It appears that our membership fees and donations which total £480 do not cover our running costs (insurance and printing for flyers, and newsletters) TK suggested that **Angela** did an expenditure breakdown on paper for the trustees to consider to see if we needed to put up fees.

8) **AGM 2011:-** The date for the meeting is provisionally 14<sup>th</sup> September 2011 subject to a venue being available. The choices are Watford Village Hall or Harpole Bowls club. **Angela** agreed to approach Harpole to confirm. The speaker will be G Hatton talking on the Archaeology of DIRFT.

9) **Metal Detecting Code of Conduct:** NARC and NNpast have been in dispute, but hopefully this may now be sorted. AW has copies of both their codes which he will circulate to the trustees for them to consider what needs to be added or amended if they are to work with us.

10) **Report from the Organising Committee:-** There is nothing to report at present.

11) **Any Other Business:-**

a) **Magnetometer Code of Practise:-** Steve has been liaising with David Adams to write a code for its use and maintenance to include possible fees for use. The Organising Committee will look at it first when it is finalised, and hopefully it will be available at the next trustees meeting for discussion.

b) **Steve** brought to our attention the results of a lengthy discussion he had had with TK regarding the best possible use of his time and expertise.. There were 29 points to be considered and **SY** has agreed to e-mail a list of these to **TK** who will put it in the form of a paper to be considered by the trustees

The next meeting was fixed for Wednesday May 4<sup>th</sup> 2011 and the meeting closed at 9.40 pm