

**Minutes of Meeting of the Trustees of CLASP**  
**2 December 2009**  
**7.30 pm at The Sun, Nether Heyford**



**1. Present:**

Alan Watson (Chair), Nick Adams, Sandra Deacon, Ruth Downie, Angela Evans, Dave Hayward, Tony Kesten, Stephen Young.

**2. Minutes of previous meetings**

08/7/09: agreed item 7b should not include Tony K, 7c delete 'and bring to next meeting'. 08/09/09 – OK, AGM (15/9/09) OK.

**3. Strategic Planning document**

Discussed. Alan and Steve to work on separating concepts from practice so Trustees can discuss ideology, and input can be sought from Organising Committee on practice. Agreed to hold a joint meeting with Organising Committee to discuss 'Shared Vision' to be placed on next agenda. **AW, SY, DH**

**4. No Chairman's Report**

**5. Treasurer's Report**

a. Funds currently total **6855.86**

*Made up as follows:*

Harpole money	1221.24
Countryside Agency	2014.44
Roman Research Trust	2500.00
Unallocated	1120.18

b. Copy of amended protocol for use of AV equipment and mapping software to be placed in Secretary's file. **AE, RD**

**6. Archaeological Director's Report**

Director to discuss putting Stage 2 of 'Local People Local Past' project on computer (with Jeremy Cooper) and claiming residue of money (with Angela) No fieldwork done this Autumn but hope to work in Gayton and Tiffield in the new year, and Barn Close in the summer. Also need to dig test pits in Weedon. Director and Dave H will agree and send details to newsletter and Secretary. **SY, AE, DH**

**7 & 8 Archive and Funding applications**

a. Heritage Lottery Fund: Tony circulated a further constructive response to the Heritage Lottery Fund Pre-Application Enquiry. Steve, Dave, Tony and Nick to discuss further. Steve, Tony and A.N. Other to visit the Henry Royce archive in Paulerspury on 8/12 at 1.30. **SY, DH, TK, NA**

- b. Northants Community Foundation – supports capital projects up to £50,000 – Dave to contact. **DH**

**9. Diary Dates**

**ALL**

a. Next meetings of Trustees:

- i. 24 February 2010, 7.30 pm at The Sun
- ii. Monday 12 April 2010, 3.30 in Baptist Church Rooms – joint meeting with Organising Committee to discuss/present strategy.

b. Dates to note:

- i. AGM is 15 September 2010
- ii. Organising Committee meetings: 15/2, 12/4, 5/7 (5.15 pm at Whitehall Villa), 6/9, 15/11.
- iii. Newsletter closing date – 21/2/2010, submissions to [tony@tonyjohns.co.uk](mailto:tony@tonyjohns.co.uk)
- iv. Whitehall Villa dig dates – 14/6 to 9/7

**10. Any other items from Organising Committee**

Hire of Paulerspury Village Hall for AGM - £11 an hour, probably need 4 hours.  
Francis Pryor to speak, Subject: 'Funding problems in Community Archaeology and Heritage Work.' – need to check about payment. **DH**

**11. Any other business**

3 tapes needed for labelling machine - £8 each. Agreed.

**AE**