

Minutes of the meeting of the Trustees of CLASP

8th July 2009

5.30 pm at Whitehall Villa, Whitehall Farm, Nether Heyford



1. **Present:** Alan Watson (chair), Jeremy Calderwood, Ruth Downie, Angela Evans, Dave Hayward, Tony Kesten and Stephen Young - apologies received from Nick Adams and Sandra Deacon.
2. **Minutes** of last meeting (12/3/09)– approved: no matters arising.
3. **Strategic Planning** document – Chair circulated this document, now incorporating comments received. Agreed that Short-term is 0-2 years, Medium 3-5, Long 5 years onwards
4. **Chairman’s Report** – bid for English Heritage funding for work at Bannaventa was not successful.

5. Treasurer’s Report

1. Since last meeting, £90 received, £370 spent (mostly on coin conservation).

Harpole funds	1417.25
Countryside Agency	2014.44
Roman Research Trust	2500.00
Unallocated funds	<u>649.69</u>
Total	6581.37

2. Amended protocol for use of AV equipment and mapping software – Angela will check re. insurance of equipment. Dave Hayward and Colin Evans to be asked to make recommendations for management of the laptop (arrangement of files, software and backup).

6. Archaeological Director’s Report

- a. Funding: Disappointment at rejection of bid to English Heritage. Heritage Lottery Fund have agreed to extend the deadline for spending the first tranche of money, so the second half can be called in at a later date.
- b. Archive: the property where the archive is currently housed is for sale, so new location may be needed at short notice. Agreed we are considering an archive (long-term preservation of finds and records, available to visit and consult) – not a museum. Steve and Dave will look at units at Litchborough. Jeremy will enquire about two possibilities. In emergency, may need to buy another container. Steve will approach Nick about renting land to put it on.

7. Funding applications & sources – see above, plus:

- a. www.fundingcentral.org.uk may be useful.
- b. Milton Keynes Heritage Association offer grants £250-£1000. Ruth and Tony will look at applying to have a revised Whitehall Training Manual reprinted.
- c. Tony will draft applications for funding for course and archive, bring to next meeting and also discuss with relevant people.

8. Plans for AGM – 15/9/09, Weedon Village Hall

- a. Notice of AGM and public meeting to Tony Johns by 23 August at latest for the Newsletter (Ruth to do AGM, Dave to do public meeting). Ruth to produce nomination slips before next Trustees meeting.
- b. Speakers arranged – Anthony Streeton , Mike Rumbold, Stephen Young.
- c. Hall available from 6 pm.
- d. Refreshments - Barbara (cups, etc. available in hall)
- e. Raffle prizes to Sarah
- f. Membership/money - Julia and Angela
- g. NNPAST to be asked to provide a display.

9. Any other items from Organising Committee

Dave Hayward spoke on behalf of CLASP at recent meeting of Strategic Committee of West Northants Planning Unit. (First draft of core strategy for Western extension to Northampton now out to consultation.) Joint planning unit keen to keep contact. Dave will make a written submission during the consultation period.

10. Any other business

Saturday 5 September – Heritage Day at Blisworth – CLASP display: helpers needed.

11. Date of next meeting

Tuesday 8 September, 7.30 pm, The Sun, Nether Heyford