

Minutes of the meeting of the Trustees of CLASP
Thursday 29th November 2007
7.30 pm at The Sun, Nether Heyford

1. Present:

Nick Adams, David Banner, Jeremy Calderwood, Ruth Downie, Angela Evans, Alan Priestley, Stephen Young and Dave Hayward, secretary of Organising Committee. Apologies received from Alan Watson. The meeting was chaired by Stephen Young.

2. Minutes

of the last meeting (18/7/07) and AGM were approved. It was noted that three of the Trustees had met on 12/9/07 and officially approved the Annual Report, for which thanks were expressed to Dave Hayward.

Matter arising – Trustees agreed that all current officers should continue in post (Alan Watson as Chair, Angela Evans as Treasurer, Ruth Downie as Secretary).

3. Archaeological Director's Report

- i) No new progress on the repository.
- ii) Drafting of protocols for procedures – ongoing.

iii) **WNDC development:** Steve Young and Dave Hayward reported that they have had very positive meetings with a Regeneration and a Planning officer of West Northants District Council about the impact of large-scale development on local archaeology. They have undertaken this as a matter of urgency, as WNDC will begin making decisions on the first phase by Christmas. WNDC are employing independent archaeologists to prepare reports and CLASP will be able to feed in the results of its work. WNDC are willing to meet reasonable expenses, e.g. maps.

Noted that next year's AGM (16/9/08) will take the form of a panel debate with members from WDNC, English Heritage (?) and Stephen Young. Developer involvement discussed – perhaps offering a display rather than being on the panel?

Agreed that:

- a) CLASP will work as a partner with WNDC, seeking how best to mitigate the effects of development on the archaeology, rather than as a pressure group.
- b) Expenditure will come to the Trustees for approval.
- c) CLASP needs to consider what it can reasonably offer to do, given its resources of time and volunteers.

4. Treasurer's Report

i) Current funds:

CLASP has £8282.34 in the bank, composed of:

| | |
|---------|--------------------------|
| 1304.25 | Fund for work in Harpole |
| 2374.44 | Countryside Agency |
| 3000.00 | Roman Research Trust |
| 1603.62 | uncommitted funds |

ii) Expenditure agreed:

£197.49 to Jeremy Cooper (21.01 domain name renewal, 146.49 hard drive and software, 29.99 mobile phone for messages), £10 donation to RSPB for use of screen at AGM. £6 to be paid for repository keys on production of receipt.

iii) **Bank mandate** has now been amended: cheques must be signed by a minimum of any three Trustees.

5. The Secretary had nothing to report.

6. Funding applications & sources:

Esme Fairbairn Foundation are currently updating their grant criteria. To be discussed at the next meeting when details available.

7. Items from Organising Committee

i) Invitation to the CBA AGM noted

ii) CLASP will submit the Phase 1 landscape survey CD as an entry for the Marsh Archaeology Award for Community Archaeology.

iii) Provisional dates for the Whitehall Farm dig are the four weeks from 16/6. Final decision on whether it will take place will be made at the end of January.

iv) CLASP's entry for the Orange Award for Community Archaeology was unsuccessful.

8. **Drafting of Aims and Objectives** – postponed to next meeting

9. Schedule of dates

Provisional dates for Trustees' meetings, 2008 are:

Thursday 8 May, 7.30 at The Sun, Nether Heyford

Tuesday 8 July, 6.30 at Whitehall Roman Villa (after Organising Committee meeting)

Thursday 11 September, 7.30 at The Sun

Thursday 27 November, 7.30 at The Sun

AGM date – Tuesday 16 September 2008 at the Saxon Suite, Daventry Leisure Centre

10. Any other business

i) To note: Closing date for Newsletter copy is 13/1/09

ii) Ruth will take on the production of the 2008 Annual Report – with help.

iii) Whitehall Roman Villa has paid CLASP £500 for geophysics done in summer 2007.

The meeting closed at 9.05 pm