

CLASP

Minutes of meeting of Trustees

17 July 2006 at Whitehall Villa, Nether Heyford

Present: Alan Standish (Chair), Nick Adams, David Banner, Jeremy Calderwood, Angela Evans, Dave Hayward, Steve Young, Alan Priestley, Alan Watson, Kate Weaver.

Minutes: Ruth Downie

1) Minutes of last meeting (4/5/06) read and agreed.

Alan W. had written to thank Barbara Evans Rees for her discussion paper on Training. No other matters arising.

2) Items from Organising Committee

- a) Trustees' insurance (Item 4.7 in Committee minutes of 5/6) – Treasurer and Secretary to seek further quotes and bring suggestions to next meeting. **AE, AW**
- b) Cost of coin analysis from Bannaventa and Chapel Field, to be covered by Roman Research Society grant monies (item 5.1.2) – agreed.
- c) Cost of geophysics, etc. at Harpole - £750 from Harpole grant money (item 5.2) – agreed.
- d) Local People Local Past project bid results (item 7) – Phase 2 money has now been awarded and £13-14000 now available to spend (already earmarked for specific work)
- e) Harpole donation (item 8) – receipt of £1000 from Harpole Parish Council noted and expenditure agreed as follows:
£28 to Olio Media for CD Roms
£33 for CBA membership **AE**

3) AGM Preparation

ALL

Format to include:

Welcome (need to arrange pre-meeting host for speakers)

Last year's minutes

Annual Report Alan S. and Dave Hayward to work on this with assistance from Alan W. Need to include formal items, e.g. confirm risk assessment done) **AS, DH, AW**

Election of Trustees: All must resign & election be held. (Present officers are willing to be nominated for re-election: AE as Treasurer, AS as Chair, AW as Secretary and RD as Minutes Secretary)

Additional trustees may be elected.

Discussion on future raised question of

- a) whether further task-centred committees should be created to report to Trustees (would depend if there were enough people), and
- b) whether other archaeologists specialising in non-Roman periods would be invited to work with CLASP. Need to discuss criteria. Steve to advise. **SY**

4) REPORTS

a) Treasurer's Report

Almost £1600 received plus some membership fees. Total in funds: approx. £7500. Outgoings – insurance and Bannaventa costs. Geophysics invoice expected for £1500.

Noted that all Trustees can sign cheques: three signatures needed on each cheque (to be reviewed annually).

Form changing bank account details signed by Nick.

Nick to act as Deputy Treasurer if Angela is absent.

NA

Agreed Angela can change the confidential bank authorisation code.

AE

b) Secretary's Report

South Northants Council are considering the grant application for the projector and laptop. Secretary has details of 'Awards for all' grants and new electricity provider's 'Community and Environment' fund to be investigated.

Funding Cttee

c) Archaeological Director's Report

Two geophysics reports (and invoices) should be received shortly: Harpole and Bannaventa.

Steve is in touch with a landowner who wants to invite CLASP to investigate sites.

Future work: Field walking - Bannaventa/Manshead Wood

Metal Detecting survey - Barn Close & Harpit Field

Visit to Wicken Community Dig (medieval site) scheduled for 24/7

5) Future Plans

a) Council for Independent Archaeology Conference being hosted by CLASP on 23/9 at Bugbrooke. Publicity now being circulated.

b) Training survey going out shortly with CLASP newsletter.

6) AOB

a) Steve has talked to Heritage Lottery Fund re. funding for repositories. Unlikely to gain funding for work on barns as more rebuilding than conservation. Better option: to seek funding for a collection of regional if not national importance. Steve & Dave to pursue this.

SY, DH

b) Contacts with local authorities: meeting to be arranged with South Northants council to look at ways forward. Email response from Daventry council – not encouraging.

(SY?) DH

c) Response to request for views on Daventry museum – agreed to support either location proposed but not to support dispersing the collection amongst parishes

7) Date of next meeting –

AGM 12 September 2006 at 7.30 - Bugbrooke Community Centre

ALL